

Tender No. 1351(23)NIFT/Pur-HO/Printing of Annual Report/2020

NATIONAL INSTITUTE OF FASHION TECHNOLOGY
MINISTRY OF TEXTILES, GOVT. OF INDIA
HAUZ KHAS, NEW DELHI

TENDER FOR PRINTING OF NIFT ANNUAL REPORT FOR
THREE YEARS 2019 - 20, 2020 - 21 & 2021 - 22 AT
NATIONAL INSTITUTE OF FASHION TECHNOLOGY
HEAD OFFICE

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)

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Total 18 pages contain in this tender including Annexure.

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Sub: Inviting Tender Enquiry for Printing/Supply of NIFT Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022)

1. ABOUT NIFT:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology.

NIFT provides fashion business education across the country through its network of 17 Campuses. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion.

NIFT has its head office at New Delhi with its Campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raebareli, Shillong, Srinagar and Panchkula.

2. NOTICE INVITING TENDER:

NIFT – Head Office invites tenders under Two Bid Systems from registered vendors for printing of **Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022)** as detailed below: -

S No.	Particular	Language	Quantity
1.	Printing of NIFT Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022) with Annual Increment @ 6% for 2 nd year and 6% for 3 rd year.	Hindi (along-with translation from English to Hindi will be done by the Printer every year)	200 Copies
		English	200 Copies

3. Process of Online Registration & Submission of Bids:

- a) The interested vendors should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids, all duly signed, on the <https://nifttenders.eproc.in> from **01st July, 2020 (Wednesday) 04.30 P.M. to 24th July, 2020 (Friday) till 02.30 P.M.** Tender document is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in>, <http://www.nift.ac.in>

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- b) Applications to this tender will be accepted only through the online mode through <https://nifttenders.eproc.in>. No other mode of application will be considered and application will not be accepted.
- c) For applying online, the firm should get itself registered at <https://nifttenders.eproc.in> by paying online.

Please note that:

- i) The bidder needs to mention his Company Name, Address, User ID to register.
- ii) Registration Charges of Rs. 2,000/- + 360/- (18% GST) = Rs. 2,360/- (Rupees Two Thousand Three Hundred Sixty only – Non refundable are to be borne by Bidder).
- iii) Bid Processing Fee charges of Rs. 400/- + (18% GST) = Rs. 472/- (For Hundred and Seventy Two only, non refundable).
- d) The tender document can be downloaded from the NIFT's official website i.e. www.nift.ac.in and also from e-portal i.e. <https://nifttenders.eproc.in>
- e) The basic requirements for registration and applying for tender online are as under: -
- i) Operating System should be atleast windows 7.
- ii) Java version : Java 8 update 25.
- iii) Use Internet Explorer 11.
- iv) All java add-ons must be enable in the system.
- v) Always use Class III B Digital Signature Certificates (DSC) having Signing and Encryption both.
- f) The bidder should ensure that it complies with the above requirements before applying for tender upto **24th July, 2020 (Friday)** till **02.30 P.M.**

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- g) The EMD of **Rs. 25,000/- (Twenty Five Thousand Only)** in the form of Demand Draft/Banker Cheque/FD/ BG (Format of BG Attached at Annexure - IV) in favour of NIFT, payable at New Delhi shall be submitted in sealed envelope superscribing “**printing of Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022)**” along with 3 paper samples each duly signed & stamped for inside pages & cover in Off White shade (**170 gsm imported art paper (matt) and 300 gsm imported art paper matt for cover**) and submit two printing jobs successfully done with Govt./PSU and Autonomous bodies during the last five years (as per annexure – I) and addressed to Asst. Director (Purchase), NATIONAL INSTITUTE OF FASHION TECHNOLOGY, 2nd Floor, B Block, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi (HO)– 110016 on or before **24th July, 2020 (Friday)** upto **02.30 P.M.** The bidder can submit the EMD online instead of above mentioned mode in NIFT account as per bank details given below : -

Name of Beneficiary : **National Institute of Fashion Technology**

Bank : **Union Bank of India, Yusuf Sarai Branch, New Delhi 110016**

IFSC/RTGS Code : **UBIN0534064**

Saving Bank A/c no. : **340602050000022**

NIFT GSTIN. - 07AAATN2067J1ZI

On line Technical Bids will be opened on the same day i.e. **24th July, 2020 (Friday)** at **03.00 P.M.** in presence of such vendors who may wish to be present, either by themselves or through their authorized representatives.

- (h) Online submission of technical bid contained in prescribed Performa as per **Annexure-I** along with scanned copies of Demand Draft/Banker Cheque/FD/BG (Format enclosed at **Annexure-IV**)/Online (Bank details are mentioned above) of **Rs. 25,000/-** (Rupees Twenty Five Thousand Only) in favour of **NATIONAL INSTITUTE OF FASHION TECHNOLOGY** and payable at New Delhi towards Earnest Money Deposit (refundable but non-interest bearing) with all relevant documents. On line financial bid may be submitted/filled only as per **Annexure – II**.
- (i) The online financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids by the Committee Members.
- (j) The interested bidders are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect will be summarily rejected.

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4. Documents Required:

Tender shall be accompanied by the relevant documents including the following with Technical Bid (**Annexure – ‘I’**) :-

- i) Proof of Annual turnover at-least Rs. 25 Lakhs per year for the last two years i.e. 2017-18 & 2018-19 in the form of the Audited Balance Sheet duly certified by Chartered Accountant. (Submitted scanned copy online)
- ii) A list of organizations where the printer has currently provided / has printed / supplied the items. (Submitted scanned copy online).
- iii) At least two printing job successfully done with Govt. / PSU / Autonomous bodies during the last five years by the bidder. (Submitted scanned copy of work orders and submit hard copy also).
- iv) The printing press should be based/located in Delhi/NCR region with in-house facility including designing/dispatch etc. to execute the job as required. (Submitted scanned copy of proof online).
- v) Copy of certificate in support of GST No. & Validity etc. (Submitted scanned copy online)
- vi) Copy of PAN number of the firm/Company. (Submitted scanned copy online).
- vii) 3 paper samples each duly signed & stamped for inside pages & cover in Off White shade (**170 gsm imported art paper (matt) and 300 gsm imported art paper matt for cover**) will be deposited by hand to the Asst. Director (Purchase), NATIONAL INSTITUTE OF FASHION TECHNOLOGY, 2nd Floor, B Block, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi (HO)– 110016 on or before **24th July, 2020 (Friday)** upto **02.30 P.M.** strictly as per specifications enclosed at Annexure – ‘III’. (Submitted hard copy).
- viii) EMD of **Rs. 25,000/- (Rupees Twenty Five Thousand Only)** in the form of Demand Draft/Banker Cheque/FD/ BG and online favoring in NIFT payable at New Delhi. (Submitted scan copy and hard copy also).
- ix) Those bidders exempted from EMD submit the certificate issued by the concerned department like MSME, NSIC etc. (Submitted scanned copy online)
- x) Declaration that the printer has not been debarred from participating in Tender of any Govt./ PSU organization and anywhere in NIFT HO and its Campuses as per Annexure - VI. (Submitted scanned copy online).
- xi) Tender Acceptance Letter as per Annexure – VII.

5. TERMS & CONDITIONS:

1. The printer will depute technically qualified executive to coordinate the job with CCC Department of NIFT.

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2. The printer should have licensed software for color correction/printing compatible with Adobe Suite (In Design/Illustrator).
3. NIFT would provide the soft copy of complete text and pictures in the layout to the printer.
4. The Design and layout of the **NIFT Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022)** will be provided by CCC Department of NIFT separately every year. However the final artwork of the complete Annual Report / formatting of all pages will be prepared by the printer in consultation with CCC Department. Printer is also expected to translate from English version into Hindi every year.
5. The final corrections in the layout of Annual Report (if any) will be carried out by the printer.
6. The printer will provide colour laser printouts of the first dummy + final dummy of the **NIFT Annual Report** to the CCC Department of NIFT before going to final printing at the printer premises.
7. The final dummy in colour will be approved by CCC Department of NIFT before printing.
8. Pre inspection of the quality of the printing material will be checked by the Indentor before delivery at NIFT to avoid future dispute regarding the quality and supply all the copies of the above material in proper packaging (water proof and fabric packing over carton) to Purchase Department at NIFT – Head Office.
9. Printer will provide a soft copy of the complete **NIFT Annual Report** to NIFT and a final PDF format in CD before it goes in print.
10. In the absence of required EMD, bid shall be deemed to be invalid & will be rejected by NIFT. Those bidders who are exempted from submission of EMD, they have to submit scanned copy of requisite certificate issued by the concerned authority like MSME, NSIC etc. No interest shall accrued to this deposit which will be returned after completion of the work and after adjusting dues, if any. .
11. The date of the demand draft will be after the publication of this tender.
12. The L1 bidder shall deposit **8% of the total cost quoted** as Security Deposit to NIFT, within 10 working days after receipt of Supply Order. No interest shall be paid on security deposit which will be returned after successful printing / supply and after adjusting dues, if any.
13. If the bidder withdraws his bid during the period of bid validity, the EMD shall be forfeited. In case of successful bidder, if he fails to furnish the required Security Deposit within the specified time limit, the EMD will be forfeited and the firm will be black listed.
14. Late tenders will not be considered at all.

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15. National Institute of Fashion Technology reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and he is not bound to accept the lowest bid since due weight age shall be given to several factors (as shall be decided by NIFT) besides the commercial bid.
16. Work will be awarded to the technically qualified bidder who will quote the overall lowest price. In case **L-1** is more than one, and the decision of NIFT will be final.
17. Conditional Bids/Vague offers like “**Duties as applicable**” shall not be considered. Bidder is required to sign and stamp all the pages of tender document.
18. Delivery of the printing material to NIFT Head Office is required to be completed within **15 days** from the date of final proof submitted by CCC Department of NIFT.
19. **Penalty for non- compliance:**
 - i. The first proof of the material should be submitted within **5 days** from the date of submission of relevant material, failing which **Rs. 500/-** per day will be charged and printed material is to be delivered within **15 days** from the date of approval of final proof.
 - ii. **A Penalty of Rs. 500/- per day subject to maximum of 10% of the bill on account of delayed supply of the material will be charged in case, the supply is not made within the stipulated time and thereafter NIFT can terminate the whole contract.**
 - iii. Inferior or defective printed matter shall under no circumstances be accepted by the NIFT.
 - iv. In case any error or defect is discovered after delivery of the printed matter which is ascribable to the printer, he shall be bound to rectify such error or defect at his own cost to the satisfaction, and within the time limit fixed by the NIFT for the purpose.
 - v. In case of the delivery of any defective printed material which, owing to urgency or any other reason, cannot be rejected wholly, the NIFT shall deduct such sums from the concerned printer’s bills as may be considered proper.
 - vi. The rejected printed material shall lie in the NIFT premises entirely at the printer’s risk. If such rejected material is not removed within 07 days of notice to the printer regarding rejection, the NIFT shall have the right to dispose of such material as it deems fit.
20. In case of genuine difficulties beyond the control of the printer, on request, he may be given extension of the time limit upto a maximum of 10 days in special case.
21. Tenders once submitted will not be allowed to be withdrawn, altered or cancelled in part or in whole.

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22. The Security Deposit will be released on receipt of the complete delivery of the printed material at NIFT Head Office and receipt of the satisfactorily report from CCC Department of NIFT after 03 years. No interest will be paid on the Security Deposit.
23. If the job is not executed after accepting the same, earnest money will be forfeited in full and job will be got executed at firm's risk from some other firm. The firm is also liable to be black listed.
24. Execution of job should be of standard quality, neat and accurate according to the specifications, quality of paper where NIFT is satisfied. If the execution of the job is not upto the standard, suitable deductions will be made or the entire job will be rejected, as the case may be, at the cost of firm risk.
25. Unit price will be increased by 6% on 2nd year and 6% for 3rd year. Please note that specification may vary and number of pages may also increase or decrease. If number of pages increases or decreases, the payment will be released / calculated as per actual number of pages printed of Annual Report for the respective year on the basis of rates quoted by the L-1 bidder for + - 4 pages.
26. The printer shall print the **NIFT Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022)** on the paper specified. In case the printer uses the inferior quality of paper, NIFT will get it tested from the approved Govt. testing lab and a penalty on the total bill shall be imposed by the Competent Authority deemed fit on the firm and disqualification for future job with NIFT.
27. **Relaxation in turn over & Experience:** As per the Govt. of India policy circular No. 1(2)/2016/MA dated 10th March 2016 Provides relaxation to Startups in public procurement on prior experience & Turn over criteria subject to meeting quality and technical specifications.
28. The successful Tenderer shall have to submit the self attested photocopy of the Invoice for purchase of paper and shall have to give in writing in the following Performa :-
“Certified that the paper procured from the M/s. -----is actually used in printing of **NIFT Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022)** at the time of submission of bills.”
29. **Conciliation/Arbitration**
- i) If any dispute(s) or difference(s) of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by DG – NIFT.
- ii) In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to and resolved by Arbitration as follows:
- The case of arbitration may be referred to Director General of NIFT or a person appointed by him/her who will be the sole arbitrator and the arbitration proceeding shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time being in force shall be deemed to apply to the arbitration proceeding under this clause.

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- The venue of the arbitration shall be New Delhi, India & the language of arbitration shall be English. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.
- The arbitrator shall give the speaking & reasoned award.

30. **Applicable Law & Jurisdiction:**

All matters connected with this shall be governed by the Indian Law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction in Delhi.

31. **Right to Annul the bidding process and to Reject Any or All Bids:**

NIFT reserves the right to annul the bidding process at any time to award of contract including rejection of any or all bids after the same have been received, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder/s on the ground of NIFT action.

32. **Validity:**

- Your rates should be valid for a period of 3 (Three) months from opening of Technical Bid, the repeat order can be placed if required on same terms and conditions.
- The Tender should be submitted and signed by a duly authorized person, giving full name of the firm with its current business address.
- The bidders should satisfy themselves before submission of the tender to NIFT that they meet the qualifying criteria and capability as laid down in the Tender document.

Yours faithfully

(VikramVerma)
Asst. Director / Purchase Officer- HO
Phone No.: 011- 26542071/2176

Encl. As above.

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Technical Bid for Printing of NIFT Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022)

1. Name of the Agency :
2. Name of the authorized person :
- (who signs on the tender document) :
3. Address & e-mail of the Agency :
4. Mobile / Phone No. :

Eligibility Criteria for Selection:-

S.No.	Documents to be submitted	Requirement	Yes/No
1.	Proof of Annual turnover at-least Rs. 25 Lakhs per year for the last two years i.e.2017-18& 2018-19 in the form of the Audited Balance Sheet duly certified by Chartered Accountant.	(Submitted Scanned copy online)	
2.	A list of organizations where the printer has currently provided/has printed/ supplied the items.	(Submitted Scanned copy online)	
3.	At least two printing job successfully done with Govt./PSU / Autonomous bodies during the last five years by the bidder.	(Submitted scanned copy of work orders and submit hard copy of printed material also).	
4.	The printing press should be based / located in Delhi / NCR region with in-house facility including designing/dispatch etc. to execute the job as required.	(Submitted scanned copy of proof online).	
5.	Copy of certificate in support of GST No. & Validity etc.	(Submitted Scanned copy online)	
6.	Copy of PAN number of the firm/Company.	(Submitted Scanned copy online)	
7.	3 paper samples each duly signed & stamped for inside pages & cover in Off White shade (170 gsm imported art paper (matt) and 300 gsm imported art paper matt for cover) strictly as specification attached at Annexure 'III'.	(To be submitted in Hard copy)	
8.	EMD of Rs. 25,000/- (Rupees Twenty Five Thousand Only) in the form of Demand Draft/Banker Cheque/FD/ BG favoring in NIFT payable at New Delhi.	(Submitted scan copy and hard copy also).	
9.	Those bidders exempted from EMD submit the certificate issued by the concerned department like MSME, NSIC etc.	(Submitted Scanned copy online)	
10.	Declaration that the printer has not been debarred from participating in Tender of any Govt./ PSU organization and anywhere in NIFT HO and its Campuses as per Annexure - VI.	(Submitted scanned copy online).	
11.	Tender Acceptance Letter as per Annexure – VII.	(Submitted scanned copy online).	

Signature of Tenderer :-----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No.:-----

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Financial Bid forprinting of NIFT Annual Report for three years (i.e. 2019-20, 2020-21 & 2021-2022)

(To be submitted online only)

Sl. No	Item	Specifications	Qty.	Unit Price in Rs. (A)	GST (%age) (B)	Total Price in Rs. (A+B)	Price for multiple of +/- 4 pages if any) in Rs.
1.	Printing of NIFT Annual Report for year 2019-20 (quote to be given for 2019-20 only) Calculation for other years is automatic with increase @ 6% per annum	<u>Specification attached at Annexure – III</u> Bidder is requested to read the specification carefully and quote the rates accordingly.	200 copies in English 200 copies in Hindi (along-with translation by the bidder from English to Hindi every year)				
		Grand Total:(The total must be mentioned in words also. Any mistake, overwriting etc in mentioning the price will result into cancellation of bid).					

Note : - Work will be awarded to the technically qualified bidder who will quote the overall lowest price.

Signature of Tenderer :-----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No.:-----

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**NIFT
CORPORATE COMMUNICATION CELL**

NIFT ANNUAL REPORT 2019-20 (Hindi & English Version)

Specifications:

- Size** : 8.3 x 11.7 inch (Standard A4 size)
Pages : 240 + cover (**Kindly quote for multiple of +/- 4 pages**)
Paper : 170 gsm imported art paper (matt)
300 gsm imported art paper matt for cover.

(3 paper samples each duly signed & stamped for inside pages & cover in Off White shade may be enclosed with Technical Bid. NIFT would choose any of the samples for approval and quality for Financial Bid)

- Printing** : **Inside Pages** – 4 + 4 colour
Inner & : 4 + 4 colour + special metallic colour (Copper/Silver/Gold)+UV+foiling
Outer Cover + cover matt lamination
Quantity : 200 copies of English and 200 copies of Hindi version.
Binding : Perfect Binding with section sewing cover drawn

Annual Report will be translated in Hindi by the printer every year.

Terms and Conditions:-

1. The printer should have licensed software for colour correction / printing compatible with Adobe Suite (In Design / Illustrator).
2. The printer will depute technically qualified executive to coordinate the job with NIFT team.
3. NIFT would provide the soft copy of complete text and pictures in the layout to the printer.
4. The design and layout of the Annual Report will be provided by NIFT. However the final artwork of the complete Annual Report will be prepared by the printer in consultation with the NIFT team.
5. The final corrections in the layout of Annual Report 2019-20 (if any) will be carried out by the printer.
6. The printer will provide colour laser printouts of the first dummy + final dummy.
7. The final colour dummy will be approved by NIFT team before printing.
8. The printer will supply all the copies of the Annual Report 2019-20 in proper packaging will be given to purchase department.
9. The printer will provide a soft copy of the complete Annual Report 2019-20 to NIFT and a final pdf before it goes in print.
10. Please attach paper samples with technical/manufacturing/paper details along with the quotation

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BANK GUARANTEE FORMAT FOR FURNISHING EMD

Whereas.....
(hereinafter called the “tenderer”)
has submitted their offer datedfor
.....(hereinafter called the “tender”)
against the purchaser’s tender enquiry No.
KNOW ALL MEN by these presents that WE
of..... having our registered office at
are bound unto **National Institute of Fashion Technology** (hereinafter called the “Purchaser”)
in the sum of -----for which payment will and truly to be made to the
said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with
the Common Seal of the said Bank this day of
..... 2019

THE CONDITIONS OF THIS OBLIGATION ARE:

- (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity : -
 - a) If the tenderer fails to furnish the Performance Security for the due performance of the contract.
 - b) Fails or refuses to accept / execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

.....
(Signature of the authorized officer of the Bank)

.....
.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)

Bank Guarantee Format for Furnishing Security Deposit

1. In consideration of National Institute of Fashion Technology, having its Head Office at NIFT Campus, Near Gulmohar Park, HauzKhas, New Delhi – 110016
(hereinafter referred to as NIFT which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to-----
---with its Registered / Head Office at -----(hereinafter referred to as the ‘Contractor’ which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), a contract by issue of NIFT’s Letter of Intent No.-----dated-----and the same having been unequivocally accepted by the contractor resulting in a ‘Contract’ bearing No.-----dated-----valid at Rs.-----
------(Rupees-----only) for -----and the Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to Rs.------(Rupees-----value of the contract to NIFT, we -----having its Head Office at shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), do hereby guarantee and undertake to pay NIFT, on demand any and all money payable by the Contractor to the extent of Rs.------(Rupees-----only) as aforesaid at any time upto without any demand reservation contest, recourse for protest Bank shall be conclusive and binding notwithstanding any difference between NIFT and Contractor or any dispute pending before any Court, Tribunal or any other authority.
2. We, the -----Bank undertake not to revoke with guarantee during its currency without previous consent of NIFT and further agree that the guarantee herein contained shall continue to be enforceable till NIFT discharges this guarantee or -----which is earlier.
3. NIFT shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance of the contract by the Contractor. NIFT shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor, and to exercise the same at any time in any manner and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between NIFT and the Contractor or any other course or remedy or security available to NIFT. The Bank shall not be released of its obligations under this guarantee by any exercise by NIFT of its liberty with reference to the matter aforesaid or any of them or by reason of any other acts of omission or commission on the part of NIFT or any other indulgence shown by NIFT or by any other matters or thing whatsoever which under law would , but for this provision have the effect of relieving the Bank.

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(Full Signature & Stamp of the Tenderer)

4. The Bank also agrees that NIFT and its option shall be entitled to enforce this guarantee against the Bank as a principal debtor, in the first instance without processing against the Contractor and notwithstanding any security or other guarantee that NIFT may have in relation to the Contractor's liabilities.
5. This guarantee shall not be affected by any changes in the constitution of Contractor nor shall it be affected by any charges in the constitution of NIFT or by any amalgamation or absorption thereof or therewith but will ensure for and be available to and enforceable by absorbing or amalgamated company or concern.
6. Notwithstanding anything contained hereinabove, our liability under this guarantee is restricted to Rs.----- (Rupees-----only) subject to the clause as stated immediately hereafter. This guarantee shall remain in force till.
7. This guarantee shall continue and hold good until it is released by NIFT on the application of the Contractor after expiry of the relative guarantee period of the said Contract and after the contractor has discharged all their obligations under the said Contract and produced a certificate from NIFT's representative certifying the due completion of the work under the said contract and submitted 'No-demand Certificate' provided always that unless extended this guarantee shall remain in force till----- should it be necessary to extend this guarantee beyond the said date on account of extension being granted by NIFT to the Contractor in respect of completion of works under the said contract or otherwise, we undertake to extend forthwith the period of the guarantee on NIFT's request till such time as may be required by NIFT.
8. We-----Bank shall be discharge of our liability under the guarantee unless a claim is made by NIFT within 3(three) months from the date of expiry of this Bank Guarantee.

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)

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Declaration by Bidder

1. I Son / Daughter / wife / of
Sh..... authorized signatory of the agency hereby declare that I
am competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake
to abide by them.

3. I declare that neither the agency nor myself are debarred by any of the Govt./ PSU
organization and anywhere in NIFT HO and its Campuses.

4. The information / documents furnished along with the technical and financial bids are true
and authentic to the best of my knowledge and belief. I have no objection to NIFT verifying
any or all the information furnished in this document with the concerned authorities, if
necessary. I / we, am / are well aware of the fact that furnishing of any false information /
fabricated document would lead to rejection of my tender at any stage besides liabilities
towards prosecution under appropriate law.

Signature the authorized signatory of the agency: -----

Name of the Authorized Signatory: -----

Name of the Agency: -----

Seal of the Agency: -----

Address:-----

Contact No. -----

Date:

Place:

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)

Tender Acceptance Letter
(To be given on Firm's Letter Head)

Date:

Sub.: Acceptance of Terms & Conditions of Tender.

Tender Bid No.

NAME OF WORK:

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender' from the web site(s) namely: <https://nifttenders.eproc.in>.
2. I/We hereby certify that I/We have read entire terms and conditions of the tender documents from Page No. **1to18** (including all documents like annexure, schedule(s), etc.), which form part of the Tender and I/We shall abide hereby the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in totality/entirely.
5. I/We certify that all information furnished by me/us our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your organization shall without giving any notice or reason thereof, summarily reject the bid, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely. We shall not have any claim/right against organization in satisfaction of this condition.

Yours faithfully

(Signature of the Bidder, with Official Seal)

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)

