

ANNEXURE-I

MINUTES / CLARIFICATIONS OF THE PRE-BID MEETING FOR TENDER FOR HIRING OF AGENCY FOR CONDUCT OF ENTRANCE EXAMINATIONS FOR UG & PG PROGRAMMES (REGULAR, NLEA, ARTISANS) AND Ph.D FOR NIFT ADMISSIONS -2024.

**1. SEPL, Sai Educare Pvt. Ltd. (Present)**

S. No.	NIT Document Reference	Details as per NIT	Clarification Sought	Clarification by Committee
1	S.no.7. Documents Required (Technical Eligibility Criteria)(Annexure - I) / Clause no.7.10 / Page no.14	The agency must have operational office in Delhi / NCR with required technical and operational manpower resources. (Submit details of offices in Delhi / NCR along with contact details and copy of shop and establishment certificate on the Delhi/NCR address).	Sai educare private limited based out of Jaipur. We could provide undertaking to open a office in Delhi /NCR with the 15 days after awarding the contract. Kindly consider the same.	<b>Not acceptable.</b> It is mandatory to have operational office in Delhi / NCR with required technical and operational manpower resources as per the tender.
2	S.no.36. Criteria for Technical Evaluation of Bids – Annexure - XVI / 1.2 Software / Solution / Page no. 66	Organization should own the source code of the application Portal / software and should be capable to modify as per security requirement of NIFT The organization should have in house technical personnel to maintain software and data used to conduct the exam	We have conducted more than 8+Cr candidate examination since last 11 years, We would like to request you, We have our technology partner who are having certified software solution and an agency of the Government of India which has government developed CERT-IN software, Owned Data centres and having more than 2000+ technical employee on their pay roll we can provide you the authorization letter from them for the Data centre / Software solution/ Security Concern and to use their IT manpower in our examination activities	<b>Not acceptable.</b> it is solely responsibility of the bidder to carry out all the activities as per the tender. Cert-In/STQC certification and the cost of certification have to be arranged / borne by the bidder
3	S.no.36. Criteria for Technical Evaluation of Bids – Annexure - XVI /Number of Academic Assignments completed with 10,000 or more candidates in INDIA during the period 2018 to 2023./ Page no. 67	2.4 Cert-In/STQC certification for security 1 assignment 2 assignments 3 to 5 assignments 5 to 10 assignments More than 10 assignments.	As we are conducting examination since 11years ,but most of our projects are related to recruitment & entrance examination, kindly consider the same	<b>Not acceptable</b> Bidder has to comply as per the T&C of tender.

## 2. Cyberica Net Technologies Private Limited (Present)

S. No.	NIT Document Reference	Details as per NIT	Clarification Sought	Clarification by Committee Members
1.		Conduct of CBT for GAT in Morning session (9:30 am to 11:30 am) and then conduct of CAT as Paper Based Test in afternoon session 1.30 pm to 4.30 pm	CBT Test Centre infrastructure is not adequate and suitable for conduct of PBT. • Appearing in design paper i.e. CAT with Computer Monitor, Key board, CPU on the workstation might impact candidate experience	Updated space for conduct of CAT Exam is minimum 2.0 ft. (W) x1.5 ft. (D) at the same test centre of CBT Exam.
2.	Page 15 / 7.9	Experience of conducting / handling Personal Interview for minimum 1500 candidates in three different years and in each admission process separately during the period 2018 to 2023.	• Experience in both private and government sectors are allowed subject to fulfillment of tender requirement.	The bidder must have experience as per the tender
3.	20 / 12.1 c	30% of the Contract value will be paid within two weeks after completion of all Entrance Examinations successfully	• Completion of ALL examinations may be elaborated. • Provision for release of payment in case the process is modified / particular activity not conducted by NIFT may be defined.	30% of the Contract value will be processed after completion of concerned Entrance Examinations successfully
4.	28	The approximate number of candidates given is for reference only. Payment will be made on a pro-rata basis as per the actual number of admit cards issued to the candidates who appear	Payment should be on the number of candidates who have been issued the admit cards for whom the arrangements have been made. • Candidates appearing in the exam not to be linked with the arrangements made for whom the admit cards issued.	Payments will be made as per the actual number of admit cards issued by the agency
5.	30 / 6	Candidates' Validation would be as per the Aadhar at the time of registration, as per rules and requirement specified. Any intermediately fees / charges to be borne by the Examination Agency.	NIFT must confirm the capturing of Aadhar No. in view DPDP 2023 policy	All the approval / safeguards as per the DPDP 2023 will be the responsibility of the bidder. Any cost / expenditure for the same shall be borne by the bidder.
6.	31 / 20	Provide access to the authorized representative of NIFT to the application online (admin control).	Kindly elaborate	Agency has to provide access to NIFT of the online portal in read only mode to see the status of the admissions as well details of the candidates online through portal.
7.	31 / 22	The application shall be certified as "Safe to Host" by any CERT-in empaneled agency at least 30 days	Kindly elaborate	All the security certification have to be obtained by the bidder and expenditure for the same will be

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		prior to the scheduled date of examination. Payment to CERT in certification will be borne by the successful bidder		borne by the Agency.	
8.	37 / 19	The furniture of the exam Centre should be suitable for NIFT Examination, particularly for Creative Ability Test . (CAT). The table/desk provided for the students should be stable, flat, and minimum 2.5 feet x 2.00 feet with smooth surface as the students are required to draw and use color during the test. The chair / bench should be comfortable and without wheels.	CBT Test Centre infrastructure is not adequate and suitable for conduct of PBT • Appearing in design paper i.e. CAT with Computer Monitor, Key board, CPU on the workstation might impact candidate experience.	Updated space for conduct of CAT Exam is minimum 2.0 ft. (W) x1.5 ft. (D) at the same test centre of CBT Exam.	
9.	38 / 33	Submit three sets of hard disc (single session disc / non-writable hard disc which cannot be overwritten in future), in signed & sealed envelope to NIFT on the date of examination.	• Test is administered in 37 locations in two sessions and hard disc is not feasible to submit in the same day. • Kindly reconsider	May be provided as early as possible within 5 days from the date of conduct of the exam.	
10.	39 / 39	Agency observer/official will collect back and personally carry back the CAT answer sheets from test centers to New Delhi.	This implies the positioning of test material by hand at CBT venues and retrieval by hand from the CBT venues. • It is suggested to have travel cost as a reimbursement component considering geographical spread of test venues	The rates to be quoted by the bidder are including all the expenditure as per the tender. Hence, all the expenditure towards conduct of entrance exam will be borne by the bidder. There will be no reimbursement.	
11.	40 / 8	Procure and prepare kits (minor items for making of model by candidate) containing the material for the situation test and position the confidential test material containing question papers at all the test centers. The test material is to be carried by agency observers/officials to the test centers.	Since the cost is dependent on the finalization of material and quantity by NIFT, this may be reimbursed as per actuals. • An indicative amount can be advised for working the proposal and beyond that the amount to be reimbursed by NIFT.	Approx. cost of past two years are:- 2022-Rs.8,98,010/- 2019-Rs.7,00,752/- Approx. cost of Kit is Rs.100/- to Rs.110/- per kit The approx. number of candidates who appeared for Situation Test and Studio Test are as follows:	
				Year	Nos. of candidates
				2022	8395

		2019	7370																		
12.	40 / 10	<p>The payment to the external evaluators will be made by the agency at the following rates as Rs.2500/- per day.</p> <p>The number may be fixed by NIFT and beyond that the amount to be reimbursed by NIFT.</p>																			
<p>The approx. number of evaluators of Situation Test for Admissions 2022 &amp; 2023 are as follows:</p> <table border="1" data-bbox="438 567 503 903"> <thead> <tr> <th>Year</th> <th>Internal</th> <th>External</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>68</td> <td>34</td> </tr> <tr> <td>2023</td> <td>70</td> <td>35</td> </tr> </tbody> </table> <p>The approx. number of Interview panel members for Admissions 2022 &amp; 2023 are as follows:</p> <table border="1" data-bbox="438 903 503 1218"> <thead> <tr> <th>Year</th> <th>Internal</th> <th>External</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>136</td> <td>68</td> </tr> <tr> <td>2023</td> <td>148</td> <td>74</td> </tr> </tbody> </table>		Year	Internal	External	2022	68	34	2023	70	35	Year	Internal	External	2022	136	68	2023	148	74	<p>These figures may be taken as reference. Payments will be on actual. There will be no reimbursement</p>	
Year	Internal	External																			
2022	68	34																			
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Year	Internal	External																			
2022	136	68																			
2023	148	74																			
13.	41 / 9	<p>Its contrary to Page 44/9 - To retain the exam related documents (all) for a period of two years from the date of declaration of final Result and to provide any clarification sought by NIFT. Kindly clarify</p>																			
<p>To retain the exam related documents (all) for a period of one year from the date of declaration of final Result and to provide any clarification sought by NIFT.</p>		<p>The retention period of admissions data is two years. Agency has to provide any clarification sought by NIFT upto two years.</p>																			

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### 3. SATVAT INFOSOL PVT LTD (Present)

S. No.	NIT Document Reference	Details as per NIT	Clarification Sought	Clarification by Committee Members
1.	Earnest Money Deposit (EM D) Page no.2	The bidder shall furnish the EMD of Rs. 8,00,000/- (Rupees Eight Lakhs Only ) in form of Demand Draft/Banker Cheque/FD of any Indian Nationalized/ Scheduled Bank/Bank Guarantee	M/s.SATVAT INFOSOL PVT LTD as registered under MSME - Government of India as a Small Scale Industry. As a registered SSI unit we are covered under the Government of India's Purchase and Price preference policy. As per the Government Order, Government Departments and PSU's are to extend the following benefits to SSI units like us 1. Exemption of Tender document fees and EMD . 2. Price Preference up to 15% over the quotation of large scale units. Hence, we request you to kindly extend the above-mentioned benefits provided by the Government of India for the tender and during the price bid evaluation.	<b>MSME Clause for exemption from document fee and EMD is already included in the tender.</b>  <b>As per the public procurement policy for MSMEs inter-alia provides that "MSEs quoting price within price band L-1+15%, when L-1 is someone other than MSE, shall be allowed to supply at least 25% of tendered value at L-1 subject to lowering of price by MSEs to L-1".</b>  <b>The Admission process is a single work and cannot be split into smaller parts for independent execution.</b>  <b>In view of above provision, the said clause may be applied for procurement of goods only.</b>
2.	3. Aims & Objectives of the Tender: page no. 7	e.Application form shall be Aadhar verified the cost for Aadhar authentication will be borne by the Agency.All coordination regarding Aadhar authentication will be carried out by Agency. During examination candidates' identities will be verified from a Physical Aadhar Card.	Please elaborate as Seems difficult for pvt. Firm to get Aadhar access of the same.	<b>Not acceptable.</b>  <b>All the approval / safeguards as per the DPDP 2023 will be the responsibility of the bidder. Any cost / expenditure for the same shall be borne by the bidder.</b>

3.	3. Aims & Objectives of the Tender Page no. 7	3.2. The selected agency shall conduct the Entrance Examinations through two levels of selection. In Morning Session will be a General Ability Test (GAT) on Computer Based Test (CBT) for all programmes and Afternoon session is a Creative Ability Test (CAT) on Paper Based Test (PBT) for B.Des and M.Des in selected cities spread across India	Since the 1 <sup>st</sup> exam was in CBT mode and 2 <sup>nd</sup> was in paper based.  Candidate can write their 2 <sup>nd</sup> paper in the same center at their computer desk. Seems challenge of finding a separate exam center suitable for paper-based exams in close proximity to computer-based testing centers with limited duration.	Updated space for conduct of CAT Exam is minimum 2.0 ft. (W) x1.5 ft. (D) at the same test centre of CBT Exam.
4.	6.2 Allocation of Test Centres for Examination: page no. 14	Choice of Centre for all candidates will be recorded during the registration for examination.	Choice of centre can be read as city of exam	Larger cities like Delhi /Mumbai may have more than one Centre but limited to 2-3 Centres per city.
5.	7. Documents Required (Technical Eligibility Criteria): Tender shall be accompanied by the relevant documents including the following (Annexure- I) page no. 14	7.9 Experience of conducting / handling Personal Interview for minimum 1500 candidates in three different years and in each admission process separately during the period 2018 to 2023.	Kindly amend the clause for experience of conducting/handling/support for personal Interview for minimum 500 candidates in three different years and in each admission/recruitment process separately during the period 2018 to 2023.	Not acceptable. Bidder must have requisite experience of conducting / handling Personal Interviews for minimum 1500 in each year in three different year during 2018 to 2023.
6.	Pre-Examination Phase page no. 30	6. Application form should be able to capture all the details of the candidate and screening as per the QR Code.	Please elaborate	No. Change
7.	Pre-Examination Phase page no. 31	23. Arrangement for downloading of filled application form with computer generated unique Registration number and QR code (with Candidates information)	It can be read as "the application form shall have QR code or shall have provision in website to download by accessing the "QR Code"	No Change
8.	Test Centre Management and Examination Schedule page no. 33	10. Thorough checking of all nodes, network equipment's, electrifications, CCTV Cameras & Web Camera at Registration Desk (for capturing photograph, videography & signatures of	As standards practices, the exam centre readiness & mock exam 2 days prior to the scheduled date of examination.	No Change




9.	<p>Conduct of Situation Test (including Technology Aptitude Test (TAT), Studio Test) page no. 39</p>	<p>candidates) and other active / passive devices as per the test-centre worthiness assessment plan at each test centre location at least five (05) days prior to the scheduled date of examination.</p> <p>1. Situation Test is a crucial component of examination system for Bachelor of Design programme and is conducted by Agency for approximate 10,000 candidates may appear for the test at 18 NIFT Campuses on multiple days (approx. 2-3days) simultaneously at all or assigned NIFT Campuses by deputing its own team. If required the Agency will hire additional centres for conduct of the exam.</p>	<p>If the said exam will be held at NIFT campus, is there any charges applicable for that. If YES provide us details list of charges of applicable</p>	<p>Only the venue will be provided by NIFT and there are no charges for the same.</p>
10.	<p>Conduct of Situation Test (including Technology Aptitude Test (TAT), Studio Test) page no. 40</p>	<p>1. Situation Test is a crucial component of examination system for Bachelor of Design programme and is conducted by Agency for approximate 10,000 candidates may appear for the test at 18 NIFT Campuses on multiple days (approx. 2-3days) simultaneously at all or assigned NIFT Campuses by deputing its own team. If required the Agency will hire additional centres for conduct of the exam.</p> <p>2. Situation test / Studio is a hands-on test to evaluate the candidate's skill for material handling and innovative ability on a given situation with a given set of materials.</p> <p>3. Technology Aptitude Test (TAT) is a practical test conducted for</p>	<p>Details explanation about Conduct of Situation Test (including Technology Aptitude Test (TAT), Studio Test)</p> <p>Agency have to provide the test kit for conducting Technology Aptitude Test &amp; Studio test, if Yes, explain about the test in details. List of materials required for the test kit, textile appreciation, Geometry, Corporate social responsibility, Intellectual property rights, Professional practices etc.</p>	<p>Detail of the materials is confidential and cannot be disclosed at this stage. However, the estimated cost for the same would be Rs.100-Rs.110 per kit.</p>

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		<p>NLEA, Bachelor of Fashion Technology. It includes the following three components:-</p> <ul style="list-style-type: none"> <li>• Textile Appreciation</li> <li>• Geometry</li> <li>• Corporate Social Responsibility, Intellectual Property Rights, Professional Practices (combined)</li> </ul>											
11.	Post Examination Phase page no. 44	<p>7.Hand over to NIFT audit trails of all candidates &amp; CCTV footage / video recording of entire exam process within 48 hrs. of completion of examination and keep a back up copy of the same so as to provide information as &amp; when required by NIFT.</p>	<p>Since the exam was conducted in different cities. Collection &amp; consolidation of the same involves logistics, which may take some time.</p> <p>Relax the points to 1 week at least.</p>	<p>May be provided as early as possible within 5 days from the date of conduct of the exam.</p>									
12.	ANNEXURE –IV page no. 49	<p><b>Tentative Timelines - Admission Process</b></p> <p>Bachelor of Design,          Bachelor of Fashion Technology,          Master of Design,          Master of Fashion Management,          Master of Fashion Technology,          NLEA Admissions,          Artisan Admissions,          PhD Admissions</p>	<p>Interview panel consisting of minimum three members two (2) internal and one (1) external experts nominated by NIFT. The payment to the external evaluators will be made by the agency at the following rates as Rs.2500/- per day. <b>Internal experts payment taken care by NIFT or agency.</b> . Kindly share the number of candidates going to appear for the interview, number of panels will be required for evaluation at each day and number of days of interview to be conducted for each UG,PG and Phd courses.</p> <p>Either interview to be conducted in NIFT campus or Outside, interview venue payment will be made by agency or NIFT.</p> <p>Kindly clarify above said point.</p>	<p>The approx. number of Interview panel members for Admissions 2022 &amp; 2023 are as follows:</p> <table border="1" data-bbox="779 157 885 535"> <thead> <tr> <th>Year</th> <th>Internal</th> <th>External</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>136</td> <td>68</td> </tr> <tr> <td>2023</td> <td>148</td> <td>74</td> </tr> </tbody> </table> <p>These figures may be taken as reference. Payments will be on actual. There will be no reimbursement</p> <p>Venue for the interview will be arranged by the Agency and expenditure for the same will also be borne by the Agency.</p> <p>Payments to the Internal Experts will be borne by the NIFT.</p>	Year	Internal	External	2022	136	68	2023	148	74
Year	Internal	External											
2022	136	68											
2023	148	74											
13.	ANNEXURE – IX pageno. 58	<p><b>Declaration by Bidder</b></p> <p>3. I declare that neither the agency nor myself are debarred /</p>	<p>Kindly amend the clause as per eprocurement norms, vendor have to declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector</p>	<p>Not acceptable, the bidder must provide the undertaking as per the Tender.</p>									



		blacklisted by any of the Govt./ PSU organization/ Educational Institutes / NIFT Campuses.	undertaking/ Educational Institutes on the day submission of tender.	
14.	ANNEXURE- XVI/ page no. 66	<p><b>Criteria for Technical Evaluation of Bids</b></p> <p><b>2. Bidder's certification</b></p> <p>2.3 Cmmi Level 5</p> <p><b>Tender Acceptance Letter</b></p> <p>5. 1 / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/ Educational Institutes.</p>	Kindly amend the clause as Cmmi Level 3 or 5 it allows more companies can participate the tender.	<b>Not acceptable</b>
15.	ANNEXURE - XVII page no. 69	<p><b>Tender Acceptance Letter</b></p> <p>5. 1 / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/ Educational Institutes.</p>	Kindly amend the clause as per eprocurement norms, vendor have to declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/ Educational Institutes on the day submission of tender.	<b>Not acceptable</b> , the bidder must be provided the undertaking as per the Tender.

#### 4. M/s Aptech Limited (Present)

SL No	Page No /Point No	Clause	Clarification/Suggestion	Clarification by Committee Members									
1	Page No 41/ Point No.02	NIFT will give a list of industry representatives, persons known for their academic excellence to Agency along with a list of active alumni members and NIFT faculty so that there is broad representation of members in the interview panel. The nominated panel members will directly be invited by the agency. Each panel consist 3 members and there will be at least 6 panels on each day.	Request you to kindly confirm the indicating count of panel and panel member.	The approx. number of Interview panel members for Admissions 2022 & 2023 are as follows: <table border="1"> <thead> <tr> <th>Year</th> <th>Internal</th> <th>External</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>136</td> <td>68</td> </tr> <tr> <td>2023</td> <td>148</td> <td>74</td> </tr> </tbody> </table> These figures may be taken as reference. Payments will be on actual. There will be no reimbursement	Year	Internal	External	2022	136	68	2023	148	74
Year	Internal	External											
2022	136	68											
2023	148	74											
2	Page No 40/ Point No.10	10. The evaluation criteria for the Situation Test will be developed by the design experts suggested by NIFT and will be implemented by Agency. It will be evaluated by a panel consisting of minimum three members two (2) internal and one (1) external experts nominated by NIFT. Based on the number of candidates multiple panels will be required for evaluation at each day at various test venues. The payment to the external evaluators will be made by the agency at the following rates as Rs.2500/- per day.	Request you to kindly confirm the indicating count of panels and panel members.	The approx. number of evaluators of Situation Test for Admissions 2022& 2023 are as follows: <table border="1"> <thead> <tr> <th>Year</th> <th>Internal</th> <th>External</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>68</td> <td>34</td> </tr> <tr> <td>2023</td> <td>70</td> <td>35</td> </tr> </tbody> </table> These figures may be taken as reference. Payments will be on actual. There will be no reimbursement	Year	Internal	External	2022	68	34	2023	70	35
Year	Internal	External											
2022	68	34											
2023	70	35											
3	Page No 43/ Point No.8	8. Evaluation of CAT (Creative Ability Test) question paper: Evaluation of CAT Answer Booklet will be done in the premise of the NIFT(HO) in multiple days (approx. 2-3 weeks). NIFT will give a list of Design experts who will be invited by Agency to evaluate the same including the NIFT faculty. Payment to the expert will be made by the agency. At present evaluators have been paid Rs.20/- for the evaluation of each	Calculating expenses for the evaluation of CAT would be challenging since our pricing is based on the number of candidates scheduled for the examination, while the evaluation expenses pertain to the CAT answer booklets submitted by candidates who actually appeared for the exam. Therefore, I kindly request you to clarify this point and provide a detailed breakdown of the costing calculation.	The rates to be quoted by the bidder are inclusive of all the expenditure including CAT evaluation. Approx. 14000 number of CAT Answer sheets were evaluated by the evaluators for the Admissions -2023.  These figures may be taken as reference. Payments will be on actual. There will be no reimbursement									

## 5. M/s Congnoscente Invnted Pvt. Ltd., Delhi (Present)

Sl No.	Page No./ Section/ Paragraph No./ Table No. Sr No. of Tender Document.	Tender clause	Bidder query, Amendment Requested if any, reason for request of amendment.	Clarification by Committee Members
1.	Pg No:- 15 Point No 7.6	Declaration that the bidder has not been blacklisted/debarred from participating in Tender anywhere in NIFT HO and its Campuses and have not been blacklisted by any Govt. / Semi Govt./ Educational Institute / organization as per Annexure - IX. (Submitted scanned copy online). If, it is subsequently established or found that the bidder has given any false information or facts or has suppressed facts or manipulated the documents etc. The Earnest Money Deposit or the Security Deposit, as the case may be, will be forfeited and no excuse/ grievances what so ever will be entertained thereafter.	It is a requisition to add that applying company/ Sister company/ Subsidiary should not be blacklisted in past and present and no enquiry in any court/ & from govt entities, Ats, STF, CBI, local bodies, examination centers and on any director of company for the exam related activities/ malpractices entities till date.  As blacklisting shows no good performance task handling of bidder.  It should be a mandatory clause and asked on the 100/- stamp affidavit.	The bidder must be provided the undertaking / declaration as per the Tender.
2.	Pg No:- 33 Point no 7	Thorough checking of all nodes, network equipment's, electrifications, CCTV Cameras & Web Camera at Registration Desk (for capturing photograph, videography & signatures of candidates) and other active / passive devices as per the test-centre worthiness assessment plan at each test centre location at least five (05) days prior to the scheduled date of examination	Biometric attendancy is compulsory to CBT as it is an mandatory service.  It is requested to add the service for exam.	Not accepted.

3.	Pg No-: 26 Point no 12	Experience of conducting / handling Personal Interview for minimum 1500 candidates in three different years and in each admission process separately during the period 2018 to 2023.	Can a bidder ask for waiver in this clause? what if bidder hasn't done this?	<p><b>Not accepted.</b></p> <p>The bidder must have the experience of conducting / handling Personal Interview for minimum 1500 in each year in three different years during 2018 to 2023.</p>
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**6. Innovatiview India Pvt. Ltd. (Absent)**

SN	NIT Document Reference	Details as per NIT	Clarification Sought	Clarification by Committee Members		
1.	<p>Page No. 35 Scope of Work</p>	<p>CCTV</p> <ul style="list-style-type: none"> <li>Getting test centers ready in compliance with test requirements including installation of CCTV cameras at all test centers (one CCTV camera per ten candidates) installed in such a manner that it covers faces of all candidates and recording throughout the examination process which is to be handed over to NIFT after completion of examination Frisking</li> <li>Frisking of candidates who are to take the test as per law.</li> </ul>	<p>To ensure the successful examination conduction, various contemporary security measures have been inducted in the examination process through this tender like:</p> <ul style="list-style-type: none"> <li>Live CCTV surveillance of exam centres</li> <li>Manual Frisking of candidates</li> <li>Aadhaar-based Biometric and touchless IRIS Biometric solutions</li> </ul> <p>As per Industry best practice, the Tendering authority should always roll out separate RFP and not make these services a part of scope of Examination conduction agency, as the same would mean that the examination conducting agency itself is entrusted to monitor its work.</p> <p>In such a case, the purpose of enabling IT technology to control impersonation and provide Transparency would not be resolved, as no agency will ever point-out or highlight its own shortcomings.</p> <p>So, the best Industry Practice suggests Tendering authority should hire two separate agencies</p> <ul style="list-style-type: none"> <li>One for Examination conduction</li> <li>Second for Supporting Infrastructure or Security ancillary services</li> </ul> <p>First Agency, Exam conduction Body, will be focused on conduction of examination during examination day and the second agency would be working in real time scenario that will escalate the issues / challenge in real time to the client for immediate and effective resolution.</p> <p>Hereby, it is suggested that there should be two separate agencies for examination conduction and supporting infrastructure / audit activities / Security ancillary services.</p>	<p>It is mandatory for the bidder to comply and provide the services &amp; carry out the activities as per the tender.</p>		
2.	<p>Scope of work</p>	<p>ADDITIONAL SCOPE OF WORK (Missing in RFP currently)</p>	<p>Additionally, we would also suggest adding below mentioned services to curb the malpractices during exams and aid the relevant authorities at every step of the examination to clear out all possibilities of fraud and misconduct:</p> <table border="1" data-bbox="1218 546 1356 1230"> <tr> <td data-bbox="1218 966 1356 1230">Key Challenges in Examination process Proposed Solution / Services</td> <td data-bbox="1218 546 1356 966">Proposed Solution / Services</td> </tr> </table>	Key Challenges in Examination process Proposed Solution / Services	Proposed Solution / Services	<p>It is mandatory for the bidder and already placed in the Tender/ RFP.</p>
Key Challenges in Examination process Proposed Solution / Services	Proposed Solution / Services					

3.		TENDER REFERENCES of other State / Central Government Bodies of India w.r.t above mentioned propositions	<p>No Method to establish Candidate's identity that an individual is who he or she claims to be</p> <p>No monitoring for Candidates/ground staff getting involved in various mal practices</p> <p>Unsafe Transportation of crucial exam documents</p> <p>OMR Sheet Fudging post examination</p>	<p>TRUSTview: Biometrics solution</p> <ul style="list-style-type: none"> <li>• Aadhaar-based authentication</li> <li>• IRIS authentication</li> <li>• Facial recognition</li> <li>• Finger-print verification</li> <li>• Real-time attendance feature For Impersonation Control by authenticating a candidate's identity</li> </ul> <p>CAMview: Live CCTV Surveillance Solution to monitor the examination process in real-time from remotely placed CCTV Command Control room.</p> <p>TRACKview: Smart GPS Locking Solution for Safe Transport and storage</p> <p>SCAN view: On-spot Scanning Solution immediately af</p>	<p>Already included in the Tender as per the parameters. Bidder must have the experience as per the tender</p>
			<p>DEPARTMENT</p> <p>NATIONAL TESTING AGENCY</p> <p>NATIONAL TESTING AGENCY</p> <p>Maharashtra Public Service Commission</p> <p>Maharashtra Public</p>	<p>TENDER NO. / DATE</p> <p>NTA/2021-22/034 Dated 20.07.2021</p> <p>NTA/2021-22/033 Dated 11.05.2021</p> <p>MIS-0120/CR-27/2021/23</p> <p>Dated 09.09.2021</p> <p>MIS-0615 /CR 22 /2020/III</p>	<p>TENDER DESCRIPTION</p> <p>Ancillary security services</p> <p>On turn key basis during Offline (Pen-Paper based) examination</p> <p>Provide Live CCTV Surveillance, Biometric authentication and Frisking service during CBT examination</p> <p>PROVIDING SERVICES FOR CCTVSURVEILLANCE SYSTEM</p> <p>Providing Security Ancillary Services</p>

*[Handwritten signatures and initials in blue ink]*

	Service Commission	Dated 30.07.2020	Including Sanitization during Examination
	All India Institute of Medical Sciences (AIIMS)	GEM/2021/B/147075 4 Dated 27-08-2021	Live CCTV, Biometric (Iris, Facial recognition and fingerprint) during examination.
	Bihar Staff Selection Commission, Patna	1343/3IT Dated 26.06.2021	Biometric Authentication and Attendance Marking Service

*Dr. Jyoti*

*Sanjay*

*[Signature]*

*[Signature]*

**7. Edutest Solutions Private Limited (Absent)**

S. No.	NIT Document Reference	Details as per NIT	Clarification Sought	Clarification by Committee Members
1.	7.7	Experience of conducting minimum three Computer Based test (CBT) Entrance Examination of at-least 20,000 candidates in three different years and in each admission process separately in any Govt. / Semi Govt./ Higher Educational Institute / Autonomous Bodies/PSUs organization during the period 2018 to 2023. (Copy of Work Order to be attached). Experience in both private and government sectors are allowed subject to fulfillment of tender requirement.	Experience of conducting minimum three Computer Based test (CBT) of at-least 20,000 candidates in three different years in any Govt. / Semi Govt./ Higher Educational Institute / Autonomous Bodies/PSUs organization during the period 2018 to 2023. (Copy of Work Order and successfully Completion Certificate to be attached). Experience in both private and government sectors are allowed subject to fulfillment of tender requirement.	The bidder must have requisite experience as per the tender
2.	7.9	Experience of conducting / handling Personal Interview for minimum 1500 candidates in three different years and in each admission process separately during the period 2018 to 2023.	Experience of conducting / handling Personal Interview for minimum 1500 candidates in any one work during the period 2018 to 2023.	The bidder must have the experience of conducting / handling Personal Interview for minimum 1500 in each year in three different years during 2018 to 2023.

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## 8. All India Management Association (AIMA) (Absent)




SN	NIT Document Reference	Details as per NIT	Clarification Sought	Clarification by Committee Members
1.	Page 15	Copy of income tax return filed by agency during last 3 financial years (2020-21, 2021-22 & 2022-23)	<ul style="list-style-type: none"> <li>Last date of filing ITR is 31<sup>st</sup> Oct and undertaking may be submitted in this regard.</li> </ul>	May submit returns of 2019-20, 2020-21 & 2021-22 and undertaking of 2022-23.
2.		Conduct of CBT for GAT in Morning session (9.30 am to 11.30 am) and then conduct of CAT as Paper Based Test in afternoon session 1.30 pm to 4.30 pm	<p>CBT Test Centre infrastructure is not adequate and suitable for conduct of PBT.</p> <ul style="list-style-type: none"> <li>Appearing in design paper i.e. CAT with Computer Monitor, Key board, CPU on the workstation might impact candidate experience.</li> </ul>	Updated space for conduct of CAT Exam is minimum 2.0 ft. (W) x1.5 ft. (D) at the same test centre of CBT Exam.
3.	19 / e	Evaluation of the Technical Bid Proposal	<ul style="list-style-type: none"> <li>Parameters for evaluation are based on CBT experience wherein majority of assessments are PBT based. It is suggested that equal weightage should be provided for both PBT &amp; CBT experience.</li> </ul>	<b>Not Acceptable. Evaluation will be done as per the parameters given in the tender.</b>
4.	20 / 12.1 c	30% of the Contract value will be paid within two weeks after completion of all Entrance Examinations successfully.	<ul style="list-style-type: none"> <li>Completion of ALL examinations may be elaborated.</li> <li>Provision for release of payment in case the process is modified / particular activity not conducted by NIFT may be defined.</li> </ul>	30% of the Contract value will be processed after completion of concerned Entrance Examinations successfully
5.	28	The approximate number of candidates given is for reference only. Payment will be made on a pro-rata basis as per the actual number of admit cards issued to the candidates who appear	<ul style="list-style-type: none"> <li>Payment should be on the number of candidates who have been issued the admit cards for whom the arrangements have been made.</li> <li>Candidates appearing in the exam not to be linked with the arrangements made for whom the admit cards issued.</li> </ul>	<b>Payments will be made as per the actual number of admit cards issued by the agency</b>
6.	30 / 6	Candidates' Validation would be as per the Aadhar at the time of registration, as per rules and requirement specified. Any intermediately fees / charges to be borne by the Examination Agency.	<ul style="list-style-type: none"> <li>NIFT has to confirm the capturing of Aadhar No. in view of DPDP 2023 policy.</li> </ul>	<b>All the approval / safeguards as per the DPDP 2023 will be the responsibility of the bidder. Any cost / expenditure shall also borne by the bidder.</b>





7.	31 / 20	Provide access to the authorised representative of NIFT to the application online (admin control).	Kindly elaborate	Agency has to provide access to NIFT of the online portal in ready only mode to see the status of the admissions as well details of the candidates online through portal.
8.	31 / 22	The application shall be certified as "Safe to Host" by any CERT-in empanelled agency at least 30 days prior to the scheduled date of examination. Payment to CERT in certification will be borne by the successful bidder.	Kindly elaborate	All the security certification have to be obtained by the bidder and expenditure for the same will be borne by the Agency.
9.	37 / 19	The furniture of the exam centre should be suitable for NIFT Examination, particularly for Creative Ability Test (CAT). The table/desk provided for the students should be stable, flat and minimum 2.5 feet x 2.00 feet with smooth surface as the students are required to draw and use color during the test. The chair / bench should be comfortable and without wheels	<ul style="list-style-type: none"> <li>CBT Test Centre infrastructure is not adequate and suitable for conduct of PBT.</li> <li>Appearing in design paper i.e. CAT with Computer Monitor, Key board, CPU on the workstation might impact candidate experience.</li> </ul>	Updated space for conduct of CAT Exam is minimum 2.0 ft. (W) x1.5 ft. (D) at the same test centre of CBT Exam.
10.	38 / 33	Submit three sets of hard disc (single session disc / non-writable hard disc which cannot be overwritten in future), in signed & sealed envelope to NIFT on the date of examination.	<ul style="list-style-type: none"> <li>Test is administered in 37 locations in two sessions and hard disc is not feasible to submit in the same day.</li> <li>Kindly reconsider</li> </ul>	May be provided as early as possible within 5 days from the date of conduct of the exam.
11.	39 / 39	Agency observer/official will collect back and personally carry back the CAT answer sheets from test centres to New Delhi.	<ul style="list-style-type: none"> <li>This implies the positioning of test material by hand at CBT venues and retrieval by hand from the CBT venues.</li> <li>It is suggested to have travel cost as a reimbursement component considering geographical spread of test venues</li> </ul>	The rates to be quoted by the bidder are including all the expenditure as per the tender. Hence, all the expenditure towards conduct of entrance exam will be borne by the bidder.

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12.	40 / 8	Procure and prepare kits (minor items for making of model by candidate) containing the material for the situation test and position the confidential test material containing question papers at all the test centres. The test material is to be carried by agency observers/officials to the test centres.	<p>Since the cost is dependent on the finalization of material and quantity by NIFT, this may be reimbursed as per actuals.</p> <ul style="list-style-type: none"> <li>An indicative amount can be advised for working the proposal and beyond that the amount to be reimbursed by NIFT.</li> </ul>	<p>Approx. cost of the following two years are:-  2022-Rs.8,98,010/-  2019-Rs.7,00,752/-</p> <p>Approx. cost of Kit would be Rs.100 to 110/- per kit</p> <p>The approx. number of candidates appeared for Situation Test and Studio Test are as follows:</p> <table border="1" data-bbox="503 1820 609 2068"> <thead> <tr> <th>Year</th> <th>Nos. of candidates</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>8395</td> </tr> <tr> <td>2019</td> <td>7370</td> </tr> </tbody> </table>	Year	Nos. of candidates	2022	8395	2019	7370												
Year	Nos. of candidates																					
2022	8395																					
2019	7370																					
13.	40 / 10	The payment to the external evaluators will be made by the agency at the following rates as Rs.2500/- per day.	<p>The number may be fixed by NIFT and beyond that the amount to be reimbursed by NIFT.</p>	<p>These figures may be taken as reference. Payments will be on actual. There will be no reimbursement</p> <p>The approx. number of evaluators of Situation Test for Admissions 2022 &amp; 2023 are as follows:</p> <table border="1" data-bbox="860 1820 966 2068"> <thead> <tr> <th>Year</th> <th>Internal</th> <th>External</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>68</td> <td>34</td> </tr> <tr> <td>2023</td> <td>70</td> <td>35</td> </tr> </tbody> </table> <p>The approx. number of Interview panel members for Admissions 2022 &amp; 2023 are as follows:</p> <table border="1" data-bbox="1112 1820 1218 2068"> <thead> <tr> <th>Year</th> <th>Internal</th> <th>External</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>136</td> <td>68</td> </tr> <tr> <td>2023</td> <td>148</td> <td>74</td> </tr> </tbody> </table> <p>These figures may be taken as reference. Payments will be on actual. There will be no</p>	Year	Internal	External	2022	68	34	2023	70	35	Year	Internal	External	2022	136	68	2023	148	74
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				reimbursement
14.	41/9	To retain the exam related documents (all) for a period of one year from the date of declaration of final Result and to provide any clarification sought by NIFT.	Its contrary to Page 44/9 - To retain the exam related documents (all) for a period of two years from the date of declaration of final Result and to provide any clarification sought by NIFT. Kindly clarify	The retention period of admissions data is two years. Agency has to provide any clarification sought by NIFT upto two years.
15.			Requested to consider CMMI level 3 also in addition to CMMI level 5	All certification required to be obtained by the agency and expenditure, if any will be borne by the agency.
16.	34/6		IVR support is required only during registration period or for entire duration?	IVR support will be provided by the Agency till the entire process of admission.
17.	30/5		Whether domain and SSL will be provided by NIFT?	Domain and SSL will be provided by the Agency.
18.	44/8	The evaluation of each subject may vary, accordingly the selected Bidder has to design the application Portal/ software for result to ensure compatibility.	Kindly elaborate	Bidder has to design the application Portal/ software as per the tender.



