



## राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

सांविधिक संस्थान निफ्ट अधिनियम 2006, द्वारा शासित और  
वस्त्र मंत्रालय, भारत सरकार द्वारा स्थापित

### NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute under the NIFT Act, 2006 and  
set up the Ministry of Textiles, Government of India

**File NIFT/HO/CCC/249/Admission Pros.2022/2021 (PART-I)**

**25<sup>th</sup> October, 2021**

NIFT Head Office, New Delhi invites sealed quotations from the reputed printers for printing & supply of 500 Copies of NIFT Admission Prospectus – 2022 in the prescribed format and specification attached at Annexure - I as per the terms & conditions mentioned below :-

#### **Terms and Conditions: -**

1. The printer should have licensed software for colour correction / printing compatible with Adobe Suite (In Design / Illustrator).
2. The printer will depute technically qualified executive to coordinate the job with CCC Department of NIFT-Head Office.
3. CCC Department of NIFT- Head Office would provide the soft copy of complete text in the layout to the printer.
4. The design and layout of the NIFT Admission Prospectus-2022 will be provided by CCC Department of NIFT-Head Office. However, the final artwork of the complete Admission Prospectus will be prepared by the printer in consultation with the CCC Department of NIFT-Head Office.
5. The final corrections in the layout of NIFT Admission Prospectus (if any) will be carried out by the printer.
6. The final colour dummy will be approved by the CCC Department of NIFT-Head Office before printing.
7. The printer will supply all the copies of the Prospectus in proper packaging (water proof and fabric packing over carton).
8. The printer will provide a soft copy of the complete Prospectus - 2022 to the CCC Department of NIFT – Head Office and a final pdf before it goes in print.
9. Please attach paper samples with technical / manufacturing / paper details along-with the quotation.
10. Please note that specification may vary and number of pages may also increase or decrease. If number of pages increases or decreases, the payment will be released / calculated as per actual number of pages printed of NIFT Admission Prospectus on the basis of rates quoted by the L-1 printer for + / - 4 pages.
11. The first proof of the material should be submitted within 5 days from the date of submission of relevant material by the CCC Department of NIFT-Head Office.
12. The printer shall print the NIFT Admission Prospectus on the paper specified. The printer will provide colour laser printouts of the first dummy + final dummy of the NIFT Admission Prospectus to Head - CCC Department of NIFT before going to final printing at the printer premises.

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13. Delivery of 500 Nos. of printed NIFT Admission Prospectus in proper packaging required to be completed within 15 days at NIFT-Head Office and 16 outstation NIFT Campuses (as per list attached at **Annexure – II**) from the date of approval of final proof given by CCC Department, NIFT Head Office.
14. Printer who will be awarded the work is required to submit the self-attested photocopy of the Invoice for purchase of paper and shall have to give in writing in the following Performa:-

“Certified that the paper procured from the M/s. ----- is actually used in printing of NIFT Admission Prospectus - 2022 at the time of submission of bills.”

15. No other charges will be given for freight etc.

**Payment Terms:** Payment will be released on delivery of 500 Nos. of Admission Prospectus - 2022 subject to satisfactory report from Head - CCC, NIFT Head Office and submission of original Invoice. TDS will be deducted as per the rate applicable.

**Penalty :**

A Penalty of Rs. 500/- per day subject to maximum of 10% of the bill on account of delayed supply of the material will be charged in case, the supply is not made within the stipulated time and thereafter NIFT can terminate the whole contract. In case of the delivery of any defective / inferior printed material mistake suitable penalty will be imposed / deducted from the final payment.

**Validity :**

Your rates should be valid for a period of 3 (Three) months from date of opening of quotation.

**Technical Documents Required with the sealed quotation:**

1. The bidders should have their own Printing Press located in Delhi / NCR region with in-house facility including designing / dispatch etc. to execute the job as required. (Submit self-attested copy of proof).
2. Copy of Registration Certificate in support of GST No / PAN No. & Validity etc. (Submit self attested copy).

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3. 03 paper samples each duly signed & stamped for inside pages & cover in Off White shade may be enclosed with quotation (170 GSM Indian Art off white paper and 300 GSM Indian art matt finish paper for cover). NIFT would choose any of the samples for approval.

**"Sealed quotation for printing & supply of NIFT Admission Prospectus-2022"** may be written on the top of the envelope.

- (a) The last date of submission of sealed quotation is 28<sup>th</sup> October, 2021. The quotation received after expiry of last date will not be accepted.

- (b) The sealed quotation may be sent to : -


***Purchase Department, National Institute of Fashion Technology, Head Office, Near Gulmohar Park, Hauz Khas, New Delhi – 110016. Phone No. 011-26542071 / 26542176***

- (c) Printer should submit an undertaking on their Company letter head that ***"I accept all the above terms & conditions mentioned in the quotation format"*** with signature and stamp.

4. Printers are requested to submit their price bid in the prescribed format only attached at **Annexure – I** duly signed and stamp by the authorized person of the Company. The Price Bid submit in the any other format will be rejected summarily.

**(Purchase Department)**  
NIFT- Head Office

Annexure - I

 Specification of NIFT Admission Prospectus - 2022			Qty	Unit Price in Rs.	GST in percentage	Total Freight Charges including GST for delivery of 20 Nos. of Prospectus each in 16 outstation NIFT Campuses as per list enclosed at Annexure - II	Total Amount of printing of 500 copies of Prospectus + Freight charges including GST in Rs.	Price of +/- 4 pages if any (including GST)											
1.	<table border="1"> <tr> <td><b>Size</b></td> <td>8.25" x 8.25" (Ready size)</td> </tr> <tr> <td><b>Pages</b></td> <td>200 + cover (Kindly quote for multiple of +/- 4 pages)</td> </tr> <tr> <td><b>Paper</b></td> <td>                     170 GSM India Art off white paper.                       300 GSM India art matt finish paper for cover.                       (03 paper samples each duly signed &amp; stamped for inside pages &amp; cover in Off White shade may be enclosed with quotation. NIFT would choose any of the samples for approval)                 </td> </tr> <tr> <td><b>Printing</b></td> <td>Inside Pages : 4 + 4 Colour</td> </tr> <tr> <td><b>Inner &amp; Outer Cover</b></td> <td>4 + 4 Colour + special metallic Colour (Copper/Silver/Gold) + UV + foiling + embossing on cover + cover matt lamination</td> </tr> <tr> <td><b>Binding</b></td> <td>Perfect Binding with section sewing cover drawn</td> </tr> </table>	<b>Size</b>	8.25" x 8.25" (Ready size)	<b>Pages</b>	200 + cover (Kindly quote for multiple of +/- 4 pages)	<b>Paper</b>	170 GSM India Art off white paper.  300 GSM India art matt finish paper for cover.  (03 paper samples each duly signed & stamped for inside pages & cover in Off White shade may be enclosed with quotation. NIFT would choose any of the samples for approval)	<b>Printing</b>	Inside Pages : 4 + 4 Colour	<b>Inner &amp; Outer Cover</b>	4 + 4 Colour + special metallic Colour (Copper/Silver/Gold) + UV + foiling + embossing on cover + cover matt lamination	<b>Binding</b>	Perfect Binding with section sewing cover drawn	500					
<b>Size</b>	8.25" x 8.25" (Ready size)																		
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<b>Binding</b>	Perfect Binding with section sewing cover drawn																		
						<b>Total in (Rs.)</b>													
<b>TOTAL (in words)</b>																			

**Note :** Work will be awarded to the technically qualified bidder who will quote the overall lowest price for printing and freight charges for delivery of 20 Nos. of NIFT Admission Prospectus - 2022 each to 16 outstation Campuses of NIFT. The list of 16 outstation NIFT Campuses along with their addresses is attached at **Annexure - II** (Delivery at NIFT New Delhi will be free of charges).

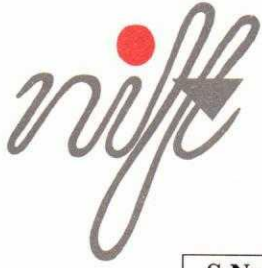




List of NIFT Campuses for delivery of 500 Copies of NIFT Admission Prospectus - 2022

S. No.	Name of Campus	Qty	S. No.	Name of Campus	Qty.
1.	National Institute of Fashion Technology NIFT Campus, No. 21st, 16th Cross Street 27th Main Road, Sector 1 HSR Layout, <b>Bengaluru</b> - 560 102 (Karnataka) Tel: +91-80-22552550-55	20	7.	National Institute of Fashion Technology NIFT Campus, Opposite Hi-tech City, Cyberabad Post, Madhapur, <b>Hyderabad</b> - 500 081 Telangana Tel: +91-40-23110841/42/43	20
2.	National Institute of Fashion Technology NIFT Campus, MP Bhoj (Open) University Campus, Kolar Road, <b>Bhopal</b> - 462 016 (MP) Tel: +91-755-2493636/736	20	8.	National Institute of Fashion Technology NIFT Campus, Karwar, <b>Jodhpur</b> - 342037 Rajasthan, Tel: +91-291-2659558/56	20
3.	National Institute of Fashion Technology NIFT Campus, IDCO Plot No-24 Opp.KIIT School of Management, Chandaka Industrial Estate, <b>Bhubaneswar</b> -751024, Odisha. Tel: +91-674-2305700,701	20	9	National Institute of Fashion Technology NIFT Campus, Chheb, <b>Kangra</b> - 176001 Himachal Pradesh Tel: +91-1892-263872/260873/74	20
4.	National Institute of Fashion Technology NIFT Campus, Rajiv Gandhi Salai Taramani, <b>Chennai</b> - 600 113 Tamil Nadu Tel: +91-44-22542759	20	10.	National Institute of Fashion Technology NIFT Campus, Dharmasala, Mangattuparamba, <b>Kannur</b> - 670 562(Kerala) Tel: +91-497-2784781-86	20
5.	National Institute of Fashion Technology, Head Office NIFT Campus, Hauz Khas, Near Gulmohar Park, <b>New Delhi</b> - 110 016 Tel: +91-11-26542071 26542176 <b>(Delivery – Free of charge)</b>	180	11.	National Institute of Fashion Technology NIFT Campus, Plot - 3B, Block-LA, Sector III, Salt Lake City, <b>Kolkata</b> - 700 098 (WB) Tel: +91-33-2335 8350 / 2335 2890 / 2335 8348	20
6.	National Institute of Fashion Technology NIFT Campus, GH-O Road, Behind Info City, Near DAIICT, <b>Gandhinagar</b> - 382 007 Gujarat Tel: +91-79-23240832, 23240834	20	12.	National Institute of Fashion Technology NIFT Campus Plot No. 15, Sector - 4 Kharghar, <b>Navi Mumbai</b> - 410 210 Maharashtra Tel: +91-22-27747000 / 7100 / 5549,	20

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**Annexure-II (Contd)**

S.No.	Name of Campus	Qty
13.	National Institute of Fashion Technology NIFT Campus Govt. Polytechnic Campus Sector 26, <b>Panchkula</b> Haryana - 134116 Tel: +91-0172-2929822	20
14.	National Institute of Fashion Technology NIFT Campus, Mithapur Farms, <b>Patna</b> - 800001 Bihar Tel: +91-612-2340032, 2366833/4	20
15.	National Institute of Fashion Technology NIFT Campus, Doorbhash Nagar, Sector - II, <b>Raebareli</b> - 229 010 (UP) Tel: +91-535-2702422/31	20
16.	National Institute of Fashion Technology NIFT Campus, National Institute of Fashion Technology Mawpat, Umsawli, <b>Shillong</b> - 793012, Meghalaya Tel:+91- 364-2308 815/2308 818	20
17.	National Institute of Fashion Technology NIFT Campus, SIDCO Electronic Complex Rangreth, <b>Srinagar</b> Jammu & Kashmir - 191132 Tel: 0194-2300995	20