

NATIONAL INSTITUTE OF FASHION TECHNOLOGY
(Establishment Section, Head Office)
Hauz Khas, New Delhi

No.1400(126)/NIFT/Head-AA/Study Leave/2015/Part-III

21st December, 2017

OFFICE MEMORANDUM

Sub: Grant of Study Leave/ Sabbatical leave to faculty members of NIFT-reg.


Kind attention is invited to NIFT Study / Sabbatical Leave Policy. It has come to the notice that several faculty members have been granted TA or are being given TA despite being on Study / Sabbatical Leave which is in violation of Study/ Sabbatical leave policy.

Joint Director / Dy. Director of Campuses or concerned Administrative Incharge shall examine all such cases and bring to the notice of Campus Director any deviation thereof for rectification with immediate effect. Such cases be brought to the notice of Dean (A) and Head-AA immediately in the proforma given below:

S.No.	Name	Period of Sabbatical/ Study Leave		TA Drawn	Reasons	Approval of Competent Authority in the matter/ copy thereof
		From	To			

2. Simultaneously, the faculty on Sabbatical / Study leave are coordinating CE Programme and are taking classes in CE Programme. DG, NIFT in view of the Study / Sabbatical leave policy and concerned rules has directed that henceforth faculty members who are availing Study Leave / Sabbatical Leave are not entitled to:

- (i) Coordinate CE Programme and take classes in CE Programme.
- (ii) Take regular classes in day course without explicit approval of DG-NIFT.
- (iii) TA is not admissible during Sabbatical /Study Leave under any circumstances.


(Simesh Verma)
Registrar

To

Director / Joint Director
All NIFT Campuses

Copy to:

1. Dean (A), NIFT Head Office
2. Head (AA), NIFT Head Office
3. Guard file
4. NIFT Website