

**National Institute of Fashion Technology**  
**Hauz Khas, New Delhi – 110016.**  
**(NIFT Head Office - Establishment Section)**

1206(2)/NIFT/HO/Vig./Part-II/Estt.

24-01-2020

**CIRCULAR**

**Sub.: Submission of Annual Immovable Property Returns (IPRs) in r/o Group 'A', 'B' and 'C'- adherence of time limit thereof.**

Attention is invited to the circular No.01/169/2017/Vig/1264 dated 01.01.2020 regarding online submission of Annual Immovable Property Returns (IPRs) under Rule 18(1)(ii) of CCS (Conduct) Rules, 1964 by 31st January of every year for the preceding year. Accordingly, all NIFT Officials of Group A, B and C (including those on deputation) are required to submit their IPR by 31<sup>st</sup> January of each year of the previous year. Establishment Section of NIFT HO will not process any request for vigilance clearance if the IPR is not submitted by the stipulated time.

2. It is also clarified that employees appointed on consolidated salary or on adhoc contract basis are covered under CCS (Conduct) Rules, 1964 as per the terms and conditions of their appointment. Therefore, they are also required to submit annual IPR by the stipulated date. It is further clarified that vigilance clearance will also be required to be taken at the time of extension of any short term contract.

This may be brought to the notice of all concerned.

  
(Sunil Srivastava)  
AD(Estt.)

To,

All Campus Directors

Copy for information please:-

1. Chief Vigilance Officer
2. All Joint Directors of all NIFT Campuses
3. All HODs, NIFT Head Office
4. Director (IT), NIFT Head Office, with the request to upload this Circular on the NIFT website.
5. All CPs, NIFT Head Office
6. PS to DG-NIFT
7. Guard file