

Dated: 21-01-2021

**राष्ट्रीय फैशन प्रोद्योगिकी संस्थान**

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**

(सांविधिक संस्थान निफ्ट अधिनियम 2006 द्वारा शासित और वस्त्र मंत्रालय भारत सरकार के द्वारा स्थापित)

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles,  
Govt. of India)

**निविदा दस्तावेज़ “मंत्रालय मे विभिन्न प्रकार के फ़र्निचर बनाने व पोलिश करवाने के संबंध मे”**

**TENDER DOCUMENT**

**REPAIR OF DIFFERENT TYPE OF FURNITURE, MAKING OF NEW  
AND POLISHING WORK OVER THE FURNITURE IN MOT**

|  |  |
|--|--|
| Date & Time of Publication of Tender notification on NIFT official website | 22.01.2021   |
| Download of Tender Document from NIFT official website                     | 22.01.2021   |
| Last date & Time of submission of Tender Document                          | 02.02.2021 at 03:00 PM                                       |
| Date and Time of the opening Technical Bids                                | 02.02.2021 at 03:30 PM                                       |
| Date and Time of the opening Financial Bids                                | <b>Will be notified to the technically qualified Bidders</b> |

**नोट: इस दस्तावेज़ में 20 पृष्ठ शामिल हैं और निविदाकारों से (पृष्ठों की कुल संख्या) अनुरोध है कि वे सभी पृष्ठों पर साईन करें।**

**Note: This tender document contains 20 pages (total no. of pages including Annexures) and tenderers are requested to sign on all the pages.**

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परिचय:

## **NIFT-HO/Building/1046/2019**

नेशनल इंस्टीट्यूट ऑफ फॅशन टेक्नोलॉजी (निफ्ट) की स्थापना 1986 में भारत सरकार के कपड़ा मंत्रालय ने की थी, जिसे 2006 में संसद अधिनियम (एनआईएफटी अधिनियम 2006) के तहत सांविधिक अधिनियम के तहत वित्तीय दर्जा दिया गया था, जिसमें शिक्षा और अनुसंधान के प्रचार और विकास के लिए फॅशन प्रौद्योगिकी का क्षेत्र। निफ्ट 17 केंद्रों के अपने नेटवर्क के माध्यम से पूरे देश में फॅशन व्यवसाय शिक्षा प्रदान करता है। यह डिजाइन और प्रौद्योगिकी में स्नातक (यूजी) कार्यक्रम के तहत चार साल, डिजाइन, फॅशन प्रबंधन और फॅशन प्रौद्योगिकी में दो साल के स्नातकोत्तर (पीजी) कार्यक्रम और फॅशन के क्षेत्र में पेशेवर और छात्रों की विशेष आवश्यकताओं को पूरा करने के लिए लघु अवधि शिक्षा कार्यक्रम प्रदान करता है। एनआईएफटी का बेंगलुरु, भोपाल, भुवनेश्वर, चेन्नई, गांधीनगर, हदराबाद, जोधपुर, काँगड़ा, कन्नूर, कोलकाता, मुंबई, नई दिल्ली, पटना, रायबरेली, शिलांग, श्रीनगर और पंचकुला में स्थित कैंपस के साथ नई दिल्ली में अपना प्रधान कार्यालय है।

निफ्ट दिल्ली कैंपस गुलममोहर पार्क के पास हाउज खास में स्थित है। निकटतम मेट्रो स्टेशन ग्रीन पार्क मेट्रो स्टेशन है।

निफ्ट दिल्ली ने रोहित बाल, रितु बेरी, मनीष अरोड़ा जल्द वर्षों में कई प्रतिष्ठित पूर्व छात्रों का उत्पादन किया है.... यह विभिन्न प्रकार के नियमित और सीई कार्यक्रमों की पेशकश करता है। इसमें पुराने और सबसे अमीर संसाधन केंद्र हैं जिनमें प्रिंट और गै-प्रिंट सामग्री का समृद्ध संग्रह है।

### **INTRODUCTION:**

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 campuses. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raebareli, Shillong, Srinagar and Panchkula.

NIFT Delhi Campus situated in the Hauz Khas near Gulmohar Park. The nearest Metro station is Green Park Metro Station.

NIFT Delhi has produced a number of eminent alumni over the years like Rohit Bal, Ritu Beri, Manish Arora....

It offers a variety of Regular as well as CE programs. It has the oldest and richest Resource Centre having a rich collections of print and non-print materials.

**नोटिस आमंत्रित निविदा  
(पृष्ठ संख्या 1 से 18 तक तकनीकी बोली)**

Signature of contractor with rubber stamp and mobile no.

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लिफाफा संख्या 1

“मंत्रालय मे विभिन्न प्रकार के फ़र्निचर बनाने व पोलिश करवाने के संबंध मे करने के लिए” मुहरबंद निविदाएं आमंत्रित की जाती हैं। सीपीडब्ल्यूडी के पंजीकृत ठेकेदार, एमईएस या पीएसयू सरकार / प्राइवेट / एमएनसी के साथ काम करने वाले नेशनल इंस्टीट्यूट ऑफ फ़ैशन टेक्नोलॉजी की तरफ से निफ्ट कैंपस, हौज खास, नई दिल्ली में वस्त्र मंत्रालय में कार्य, / प्रतिष्ठित एजेंसियां, और जिन्होंने नीचे दी गई आवश्यकताओं और विवरण के अनुसार आइटम दर के आधार पर सिविल वर्क या इसी तरह के काम किए हैं। निविदाएं “मंत्रालय मे विभिन्न प्रकार के फ़र्निचर बनाने व पोलिश करवाने के संबंध मे”। बयाना राशि के डिमांड ड्राफ्ट / एफ.डी.आर /बी.जी/ बैंककर चेक/ऑन लाइन पेमेंट/पे ऑर्डर के रूप में निविदा तारीख को प्रकाशित करने की तारीख के बाद के होना चाहिए, जो निफ्ट, नई दिल्ली” के पक्ष में देय हए

निफ्ट को निविदा प्रक्रिया को रद्द करने का अधिकार होगा यदि निफ्ट को उपयुक्त निविदा नहीं मिलती हए। निफ्ट को ऐसे परिस्थितियों में ताजा निविदा के लिए कॉल करने का अधिकार होगा, जिसमें पिछले निविदा में बोली लगाने वाले निविदाकारों को ताजा प्रक्रिया में भाग लेने का अधिकार होगा। निविदाकारों को एनआईएफटी द्वारा उचित समझा जाने वाले कारणों के लिए निविदा प्रक्रिया को रद्द करने के लिए एनआईएफटी के अधिकार और निर्णय को चुनौती देने का कोई अधिकार नहीं होगा। एनआईटी वेबसाइट से एनआईटी डाउनलोड किया जा सकता हए - [www.nift.ac.in](http://www.nift.ac.in)

साइट का निरीक्षण किया जा सकता हए 9:30 एएम। 5:00 पीएम तक किसी भी कामकाजी दिनों में कामकाजी घंटों के दौरान। साइट की स्थितियों और बाधाओं के बारे में जागरूकता के लिए कोई अतिरिक्त राशि देय नहीं होगी।

निफ्ट को किसी भी निविदा के बिना किसी भी निविदा को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित हए

निविदा की तारीख: 21.01.2021

निविदा के सबमिशन की अंतिम तिथि: 02.02.2021 upto 3.00 pm

तकनीकी बोली खोलने की तारीख: 02.02.2021 at 3.30 pm

बयाना राशि (EMD) राशि: ₹.1000/- (वापसी योग्य)

(एनआईएफटी, नई दिल्ली के पक्ष में डीडी/ एफ.डी.आर/बी.जी/बैंककर चेक/ऑन लाइन पेमेंट/पे ऑर्डर के रूप में) आरिजिनल (EMD) भवन विभाग मे निविदा जमा करने की अंतिम/खुलने की तारीख तक जमा करानी होगी।

सम्पदा अभियंता (मुख्यालय)

**NOTICE INVITING TENDERS**

Invitation to Tenders for “REPAIR OF DIFFERENT TYPE OF FURNITURE, MAKING OF NEW AND POLISHING WORK OVER THE FURNITURE IN MOT”.

**1. Introduction**

The National Institute of Fashion Technology (NIFT Campus Hauz Khas, New Delhi) invites sealed tender from the experienced contractors for “REPAIR OF DIFFERENT TYPE OF FURNITURE, MAKING OF NEW AND POLISHING WORK OVER THE FURNITURE IN MOT”.

**2. Earnest Money Deposit (EMD):**

The Bidder shall furnish EMD of Rs. 1000/- (Rs. One Thousand only) along with the tender in the shape of demand draft/FDR/BG/Banker Cheque/On line payment/Pay Order in favour of NIFT, New Delhi, payable at New Delhi. EMD shall be returned to the unsuccessful bidders after award of work. EMD of successful bidder shall be adjusted in the bill as raised by the Contractor during the work. The tender not accompanied with requisite amount of EMD shall be rejected. No interest will be paid on EMD amount.

The online payment of EMD may be deposited as under:

|                             |   |
|-----------------------------|---|
| <b>Name of Beneficiary</b>  | <b>: National Institute of Fashion Technology</b>                   |
| <b>Bank</b>                 | <b>: Union Bank of India, Yusuf Sarai Branch New Delhi – 110016</b> |
| <b>IFSC/RTGS Code</b>       | <b>: UBIN0534064</b>  |
| <b>Savings Bank A/c No.</b> | <b>: 340602050000022</b>  |

- a) In case of MSME unit, copy of relevant trade of Registration with MSME, need to be provided. If core MSME Certification is not for a relevant trade, same may not be considered for EMD exemption. If the selected bidder fails to start & execute the work, his EMD will be forfeited as per Government rules.

The EMD Shall be forfeited if:

- i) The bidder withdraws his bid during the period of bid validity.
  - ii) In the case of successful bidder, if he fails to furnish the required Security Deposit within the specified time limit.
- b) The EMD of the successful bidder shall be retained towards making of the security deposit for the performance of the contract and shall be discharged after submission of the required security deposit.
- c) The bid shall remain valid for a period of 4 months from the date of receipt of the bid.
- d) No artwork charges will be paid in any case.

**3. Site Visit:**

The bidder is advised to acquaint himself with the job work, visit the Site & examine site conditions, climatic conditions, labour, power, material availability, transport and communication facilities, environmental regulations, laws and bye- laws of statutory, local bodies and the Govt. of India and collect all information that shall be necessary for preparing the bid and entering into a contract.

The cost of visiting the site and collecting information for the purpose of submission of the bid shall be incurred by the bidder only.

The bidder and any of his personnel or agents will be granted permission by the Employer to enter upon the site for the purpose of such inspection.

**4. Defect Liability Period:**

The work/ materials of the contractor shall be under 12 months Defect Liability Period (DLP). Any defect/-s noticed during the defect liability period shall be rectified by the contractor without any cost to NIFT Campus, Hauz Khas, New Delhi, failing which the Security Deposit of the Contractor shall be forfeited. If the contractor backs out from the work tender, the EMD deposited of the contractor shall be forfeited. The contractor may also be debarred from any future tendering process in the institute for reasons assigned hereinabove.

**5. Detail of required Experience Certificates /Work orders:**

5.1 The Applicant to meet the following minimum experience:

A. Experience of having successfully competed similar works/Civil work during last 7 (Seven) years ending March, 2020, should be either of the following.

A (1) One similar / civil completed work costing not less than 80% of total tender estimated cost.

A(2) Two similar /civil completed works costing not less than 60% of total tender estimated cost for each work.

A(3) Three similar / civil competed works costing not less than 40% of tender estimated cost for each work.

B Definition of “Similar Work” Experience in carrying out similar work / civil work/ civil maintenance works in private sector or Govt. organizations/ PSU’s.

**6. Submission of Bids:**

- (a) The technical bid envelope must contain the technical bid in prescribed Performa as per Annexure - I along with a Account Payee Demand Draft or Fixed Deposit Receipt from a Commercial Bank or Bank Guarantee from a Commercial Bank or Online Payment in an acceptable form for Earnest Money Deposit (refundable but non-interest bearing) of Rs.1000/- (Rupees One Thousand Only) favoring NATIONAL INSTITUTE OF FASHION TECHNOLOGY and payable at New Delhi with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial

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bid. The financial bid shall include all the charges including all taxes etc to complete the work in all respect. NIFT will not accept any claim other than mentioned in financial bid. The online payment in favour of as per details above, but the receipt slip should be enclosed.

- (b) The technical bid will be opened at NIFT, Delhi - HO, II Floor, Room No. 03 in the office of EE (HO), on 02.02.2021 at 3.30 P.M. in the presence of the bidders/ their authorized representatives and committee members who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- (c) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.
- (d) Any further clarifications can be sought from the office of EE(HO) on Telephone No. 011-26542006, 26542165, 26542173 NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi - 110016. NIFT website : [www.nift.ac.in](http://www.nift.ac.in)

## **NIFT-HO/Building/1046/2019**

### **TERMS & CONDITIONS:**

1. No paper shall be detached from the tender.
2. If any date mentioned above happens to be a holiday, then the next working day will be the relevant date.
3. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender shall be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender shall be liable to be rejected by the NIFT unilaterally without assigning any reason or giving explanation to this effect.
4. The tender shall be liable to be ignored/rejected if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in or any wrong/false or incorrect information is given or any material thing is concealed or manipulated therein.
5. The Earnest Money of the successful tenderer shall be returned after the security deposit as required in terms of the tender, is furnished by the L-1. The Earnest Money to other than lowest bidders will be returned after finalization of the L-1.
6. The Earnest Money deposited shall be liable to be forfeited if the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of his tender. If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the EMD shall also be liable to be forfeited by NIFT and NIFT shall be entitled to initiate appropriate legal proceedings against the tenderer for the losses suffered by it as a result of the same.
7. The all rates/total amount shall include GST (as applicable), cost of labors & material for the works complete in all respects and no extra amount shall be payable on this account.
8. Water and Electricity shall be provided free of cost at one point for bonafide use only.
9. The EMD deposited by the L-1 contractor shall be released with running / final bill duly submitted by contractor
10. The payment shall be made on the submission of bill, as per actual measurements of works and after successful completion of work by the contractor.
11. Tender of any agency not adhering to the above mentioned terms of the tender shall be rejected outrightly.
12. Technically qualified bidder will be informed present at the time of opening of financial bid.
13. If bidder is registered in MSME/NSIC they will submit certificate for Exemption of EMD and not need to submit EMD

Signature of contractor with rubber stamp and mobile no.

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**7. Selection Criteria:** The work will be awarded to L1 vendor on overall basis of “REPAIR OF DIFFERENT TYPE OF FURNITURE, MAKING OF NEW AND POLISHING WORK OVER THE FURNITURE IN MOT”. The determination of lowest bidder will NOT be on individual rates of financial bids. Rather it will be on overall basis.

**The following documents / information shall be attached along with Technical Bid as follows:-**

- A. Copy of Pan Card.
- B. Copy of three year ITR (AY- 2017-18, 2018-19, & 2019-20)
- C. EMD
- D. Experience Certificates/ Works Orders as mentioned in Clause no.5.
- E. All NIT document shall be signed by contractor or partner or proprietor with rubber stamp of contractor/ agency and mobile no.
- F. The technical bid page no. 1 to 18 with demand draft/FDR/BG/Banker Cheque/On line payment/Pay Order of EMD and tender cost should be kept in envelope no. 1 and closed the envelope properly.
- G. Financial bid should be kept in envelope no.2 and closed the envelope properly.
- H. Envelope no.1 & 2 should be kept in envelope no. 3 and closed the envelope properly.
- I. The other terms and conditions shall be applicable as mentioned in NIT.
- J. GST registration certificate of the contractor/ agency / firm.
- K. The tender of any agency without above shall be rejected out rightly.

### **8. Time of Completion**

The work shall be duly completed within 30 working days from the date of receiving of work order by the agency.

### **9. Liquidated Damages/ Penalty for Delay:**

If the contractor fails to complete the work within the stipulated time or time extended by the Institute (if any) liquidated damages at the rate of 1% per week (07 days) of delay subject to maximum 10% of the total contract value shall be deducted and recovered from the contractor.

### **10. Specifications:**

The materials supplied and proposed to be used in the work shall be of requisite specifications as specified in NIT, as per specification given in BOQ and as per approved list of make (placed at page-12). If there is no specified make given in BOQ, these will be executed as per CPWD specification.

### **11. Payment**

Payment will be made after satisfactory completion & handing over of the entire work and bill submitted by the Contractor. Applicable GST/ TDS/ TDS etc. shall be deducted from the amount payable to the contractor.

### **12. Bill of Quantity:**

The quantities of work given in the Bill of Quantities (BOQ) are approximate to give an idea of work. Work shall be carried out as per the given design / specifications and the quantities may vary on higher or lower side. The contractor shall execute the varied quantity of work on the quoted rates. The payment shall be made as per actual measurement of work.

**13. Tools & Tackles:**

All tools, tackles such as other equipment as per requirement of work will be arranged by the contractor and their charges will be deemed to be included in the quoted rates, no extra payment shall be made for the same to the Contractor.

**14. Risks:**

Contractor shall be solely responsible for safety of his workers, working at site by following all safety norms in the trade.

All risks of loss or damage to physical property and of injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor. Excepted Risks are:

- a. (i) war, hostilities (whether war be declared or not), invasion, act of foreign enemies.  
(ii) rebellion, revolution, insurrection, or military or usurped power, or civil war,  
(iii) ionizing radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component therefore.  
(iv) pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.
- b. loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.
- c. loss or damage to the extent that it is due to the design of the Works, other than any part of the design provided by the Contractor or for which the Contractor is responsible.

**15. Performance Guarantee in the shape of DD/FDR/BG/Banker Cheque/On line payment/Pay Order**

1. Within 10 days of receipt of work order from NIFT, the successful firm shall furnish the Performance Guarantee Equivalent to 10% of the contract value in the form of Bank Guarantee (from any Commercial Bank) valid for 60 days beyond expiry of the Defect Liability Period in the format as per Annexure – A or in the form of Demand Draft/FDR/BG/Banker Cheque/On line Payment/Pay Order in favour of NIFT New Delhi. No interest shall accrue on this.
2. Failure of contractor to comply with the requirement of contract shall constitute sufficient grounds for cancellation of the award and forfeiture of the EMD, Security Deposit in which event NIFT New Delhi may get the work done at the risk & cost of the Contractor.

**16. Contract Agreement:**

NIFT will notify the successful bidder that his tender has been accepted and it will send a work order to the bidder describing the works to be carried out and the same shall be returned duly acknowledged affirmatively by the bidder as a token of acceptance and a contract agreement will be signed between both parties on the agreement form Annexure-C. The contractor shall present the agreement on appropriate value of stamp paper for signature of NIFT New Delhi.

**17. CONCILIATION/ARBITRATION:**

- a. If any dispute (s) or difference (s) of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by Director (F&A), NIFT – Head Office.
  - b. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the sole Arbitrator to be appointed by Director (F&A), NIFT – Head Office.
  - c. The arbitration proceeding shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time.
  - d. The venue of the arbitration shall be New Delhi, India & the language of arbitration shall be English. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.
  - e. The arbitrator shall have powers to award only such remedy as is contemplated by this Agreement, including as appropriate, injunctive relief.
  - f. The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendent-lite interest during arbitration proceedings.
18. Tender shall be accompanied by all the relevant documents covered in the tender.
  19. The full & final payment shall be made by the HOD i.e. NIFT only after successfully completion of work /items for which the bid is made at NIFT Head Office.
  20. The contractor/supplier shall ensure that he himself or his authorized representative is available for proper handing over the supplies/consignments at NIFT Campus, Head Office.
  21. The NIFT is registered with the DSIR for the purpose of availing customs duty exemption in terms of Govt. Notification No. 51/96-Customs and Central Excise duty exemption in terms of Govt. Notification no. 10/97-Central Excise as amended from time to time. The duty charges are to be paid by the tenderer accordingly in case of imported items.
  22. All statutory duties and taxes / GST and any other taxes or duties may be clearly specified. Price quoted shall be firm and any variation in rates, prices or terms during the validity of the offer shall attract the forfeiture of the EMD and shall entitle NIFT to take appropriate legal action against the Tenderer.
  23. The contractor shall be liable with regard to compliance of all laws, regulations, rules & directions given by any statutory or constitutional authority for the time being in force in the state of Delhi.

**25. Right to accept or reject the Tender:**

Competent Authority of NIFT, Head Office reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Signature of contractor with rubber stamp and mobile no.

**EE(HO)**

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**Bank Guarantee Format for Furnishing Performance Guarantee**

**(on stamp paper of appropriate value from any Nationalized Bank)**

In consideration of National Institute of Fashion Technology, having its Head Office at NIFT Campus, Near Gulmohar Park, Huaz Khas, New Delhi – 110016

(hereinafter referred to as NIFT which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to-----with its Registered / Head Office at -----(hereinafter referred to as the 'Contractor' which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), a contract by issue of NIFT's Letter of Intent No.-----dated-----and the same having been unequivocally accepted by the contractor resulting in a 'Contract' bearing No.-----dated-----valid at Rs.------(Rupees-----only) for -----and the Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to Rs.------(Rupees-----value of the contract to NIFT, we -----having its Head Office at -----(hereinafter referred to as the 'Contractor' which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), do hereby guarantee and undertake to pay NIFT, on demand any and all money payable by the Contractor to the extent of Rs.------(Rupees-----only) as aforesaid at any time upto without any demur reservation contest, recourse for protest Bank shall be conclusive and binding notwithstanding any difference between NIFT and Contractor or any dispute pending before any Court, Tribunal or any other authority.

We, the -----Bank undertake not to revoke with guarantee during its currency without previous consent of NIFT and further agree that the guarantee herein contained shall continue to be enforceable till NIFT discharges this guarantee or -----which is earlier.

NIFT shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance of the contract by the Contractor. NIFT shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor, and to exercise the same at any time in any manner and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between NIFT and the Contractor or any other course or remedy or security available to NIFT. The Bank shall not be released of its obligations under this guarantee by any exercise by NIFT of its liberty with reference to the matter aforesaid or any of them or by reason of any other acts of omission or commission on the part of NIFT or any other indulgence shown by NIFT or by any other matters or thing whatsoever which under law would, but for this provision have the effect of relieving the Bank.

**NIFT-HO/Building/1046/2019**

The Bank also agrees that NIFT and its option shall be entitled to enforce this guarantee against the Bank as a principal debtor, in the first instance without processing against the Contractor and notwithstanding any security or other guarantee that NIFT may have in relation to the Contractor's liabilities.

This guarantee shall not be affected by any changes in the constitution of Contractor nor shall it be affected by any charges in the constitution of NIFT or by any amalgamation or absorption thereof or therewith but will ensure for and be available to and enforceable by absorbing or amalgamated company or concern.

Notwithstanding anything contained hereinabove, our liability under this guarantee is restricted to Rs.----- (Rupees-----only) subject to the clause as stated immediately hereafter. This guarantee shall remain in force till.

1. This guarantee shall continue and hold good until it is released by NIFT on the application of the Contractor after expiry of the relative guarantee period of the said Contract and after the contractor has discharged all their obligations under the said Contract and produced a certificate from NIFT's representative certifying the due completion of the work under the said contract and submitted 'No-demand Certificate' provided always that unless extended this guarantee shall remain in force till----- should it be necessary to extend this guarantee beyond the said date on account of extension being granted by NIFT to the Contractor in respect of completion of works under the said contract or otherwise, we undertake to extend forthwith the period of the guarantee on NIFT's request till such time as may be required by NIFT.

. We-----Bank shall be discharge of our liability under the guarantee unless a claim is made by NIFT within 3(three) months from the date of expiry of this Bank Guarantee.

**Dated.....day of.....2021.**

**For and on behalf of Bank**

**Issued under seal**

**BANK GUARANTEE FORMAT FOR FURNISHING EMD**

Whereas.....

**(hereinafter called the “Tenderer”)**

has submitted their offer dated .....for..... **at NIFT, Head Office** (hereinafter called the “tender”) against the purchaser’s tender enquiry No..... **KNOW ALL MEN** by these presents that WE .....of..... having our registered office at ..... are bound unto **National Institute of Fashion Technology.**

**(hereinafter called the “Purchaser”)**

in the sum of -----for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this ..... day of ..... 2020

**THE CONDITIONS OF THIS OBLIGATION ARE:**

- (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity : -
  - a) fails to furnish the Performance Guarantee for the due performance of the contract.
  - b) fails or refuses to accept / execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

.....  
**(Signature of the authorized officer of the Bank)**

.....  
.....  
**Name and designation of the officer**

.....  
**Seal, name & address of the Bank and address of the Branch**

**FORM OF AGREEMENT  
(On appropriate value stamp paper)**

**AGREEMENT**

This agreement made the.....day of .....2020 between the National Institute of Fashion Technology, Hauz Khas, New Delhi, (hereinafter called "NIFT") of the one part, which expression shall include his successors and assigns and M/s.....(hereinafter called "The contractor") which expression shall include his heirs, executors, administrators and assigns of the other part.

Whereas NIFT is desirous that certain works should be executed by the contractor, viz.....  
..... National Institute of Fashion Technology, Hauz Khas, New Delhi ("the works") and has accepted a bid of the contractor for the execution and completion of the works and the remedying of any defects therein.

Now this agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the conditions of contract herein after referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a. Tender No.....dated.....
  - b. Letter No./ Work order no. ....to M/s.....
  - c. NIFT work order letter No.....dated.....
3. In consideration of the payment to be made by the NIFT to the contractor as hereinafter mentioned, the contractor hereby covenants with NIFT to execute and complete the works and remedy any defects therein in conformity in all respect with the provisions of this agreement.

**NIFT-HO/Building/1046/2019**

4. The NIFT hereby covenants to pay the contractor in consideration of the execution and completion of the works and the remedying of defects therein the contract price or such other sum as may become payable at the times and in the manner prescribed by this agreement.

In witness whereof the parties hereto have this agreement to be executed the day and year first before written.

Signed, Sealed and Delivered by the Said\_\_\_\_\_

Binding signature for and on behalf of NIFT\_\_\_\_\_

Binding Signature of Contractor\_\_\_\_\_

In the presence of

Witness (1): .....

Witness (2): .....



**List Of Approved Make and any color for Materials which will be used in toilets/ at site**

|           |  |  |  |  |
|-----------|--|--|--|--|
| <b>1</b>  | <b>PlyBoard &amp; laminate</b>   |  |  |  |
|           | Century / Duro/ green /merino or approved any make, colour & shade   |  |  |  |
| <b>2</b>  | <b>Granite ( 18 mm thk. )</b>  |  |  |  |
|           | Asian top / Jet black/ Lakha Red/ Galaxy/ Brazil /Tan Brown/Cat Eye /Light Brown/dark Brown or approved any make, colour & shade |  |  |  |
| <b>3</b>  | <b>Sanitaryware</b>  |  |  |  |
|           | Hindware/ cera / kohler /Jaquar or approved any make, colour & shade   |  |  |  |
| <b>4</b>  | <b>CP fittings</b>   |  |  |  |
|           | Hindware/ cera/ kholar /Jaquar or approved any make, colour & shade  |  |  |  |
| <b>5</b>  | <b>CPVC pipes &amp; fittings</b>   |  |  |  |
|           | Astral/ ajayflowguard/supreme/ashirwad or approved any make, colour & shade  |  |  |  |
| <b>6</b>  | <b>Wall tiles &amp; Floor tiles</b>  |  |  |  |
|           | Somany/kajaria/orient/johnson or approved any make, size, colour & shade   |  |  |  |
| <b>7</b>  | <b>Paint &amp; Primer</b>  |  |  |  |
|           | Asian/Nerolac/Berger /Dulux or approved any make, colour & shade   |  |  |  |
| <b>8</b>  | <b>Cement</b>  |  |  |  |
|           | Ambuja /Binani/ Sri Ram/ACC/JK/Birla or approved any make, colour & shade  |  |  |  |
| <b>9</b>  | <b>C I pipes &amp; Fittings</b>  |  |  |  |
|           | HEP/RIF/Necco or approved any make, colour & shade   |  |  |  |
| <b>10</b> | <b>Hardware &amp; Fittings /Hingies</b>  |  |  |  |
|           | Doorset/Ozone/doorma/godrej /Harison/Inox/Jolly/Hettich or approved any make, colour & shade                                     |  |  |  |
| <b>11</b> | <b>Glass</b>   |  |  |  |
|           | Saint Gobain/Modi Guard/Ashi or approved any make, colour & shade  |  |  |  |
| <b>12</b> | <b>GI Pipes &amp; Fittings</b>   |  |  |  |
|           | Jindal Hissar/Tata Gold /Unik or approved any make, colour & shade   |  |  |  |
| <b>13</b> | <b>Water proofing material</b>   |  |  |  |
|           | Pidilite /Sikka or approved any make, colour & shade   |  |  |  |
| <b>14</b> | <b>TMT Bars</b>  |  |  |  |
|           | Rathi/Sail/Tata/Kamdhenu or approved any make, colour & shade  |  |  |  |
| <b>15</b> | <b>CP Accessories /Fittings</b>  |  |  |  |
|           | Chilli/Camry/Hi Life/Hindware/Cera or approved any make, colour & shade  |  |  |  |

**TECHNICAL BID (Page 01 to 17)**

(To be kept in envelop no -1 superscribed as “Technical bid” with name of work)

1. Name of the Vendor : .....
2. Name of the authorized person : .....  
(who signs on the tender document)
3. Address of the Vendor : .....
4. Phone No. : .....
5. Mobile No. : .....
6. Fax ( if available ) : .....
7. E mail ID :- : .....
8. A copy of cancelled Cheque : .....

Document to be submitted

| S.No. | PATICULARS  | Attached at pg. no. | Remark / detail   |
|-------|---|---------------------|---|
| 1     | Earnest Money demand draft for Rs.1000/- separate DD/FDR/BG/Banker Cheque/On line Payment/Pay Order (Date of DD must be after the publication date of tender)<br>Note- If bidder is registered in MSME/NSIC they will submit certificate for Exemption of EMD and not need to submit EMD.   |                     | Date of DD/ FDR/BG/Banker Cheque/On line Payment/Pay Order:.....<br>Number of DD/ FDR/BG/Banker Cheque/On line /Pay Order: .....<br>Amt of DD/ FDR/BG/Banker Cheque/On line Payment/Pay Order:.....<br>if above, submitted online please provide the proof of EMD in building department on or before last date of submission of e-tender |
| 2     | Whether agreed to abide by all the terms & conditions of this tender  |                     | Yes/ No   |
| 3     | PAN number  |                     | Copy to be attached with signature of vendor/ contractor  |
| 4     | Copy of work order/ experience certificate with amount of work done during last 7 years ending March, 2020<br><br>A (1) One similar / civil completed work costing not less than 80% of total tender estimated cost.<br><br>Or<br><br>A(2) Two similar /civil completed works costing not less than 60% of total tender estimated cost for each work.<br><br>Or<br><br>A(3) Three similar / civil competed works costing not less than 40% of tender estimated cost for each work |                     | Copy to be attached with signature of vendor/ contractor  |
| 5     | Copy of three years ITR (AY-2017-18, 2018-19, & 2019-20)  |                     | Signed copy to be attached  |
| 6     | Have you ever been debarred/ blacklisted by any Govt organizations/PSU/ Educational Institute   |                     | Yes / No and enclosed a undertaking on letter head with signature of owner or proprietor of company   |

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|     |  |  |                                    |
|-----|--|--|------------------------------------|
| 7   | Delivery & installation/ completion of work (No. of days for completion of work within – 30 working days) from date of receiving of work order.                                |  | Agreed/ not agreed                 |
| 8   | GST registration certificate   |  | Copy of certificate to be enclosed |
| 9.  | Vendor should enclosed a client list alongwith clients name, address and phone no. supplied by them during last 7 years ending March, 2020.                                    |  | List to be attached                |
| 10. | Compliance to the technical specification duly signed (as per tender document)   |  | Yes or No                          |
| 11  | The technical bid with DD/FDR/BG/ Banker Cheque / On line Payment/Pay Order of EMD in envelope no. 1 in sealed envelope duly signed by the contractor or partner of proprietor |  | To be filled and signed            |
| 12  | The financial bid should be in sealed envelope no. 2 followed two bid system   |  | To be filled and signed            |
| 13  | The envelope no. 1 & 2 should be sealed separately and put into the envelope no. 3 and envelope no.3 sealed properly with complete document.                                   |  | To be filled and signed            |
| 14  | All NIT document shall be signed by contractor or partner or proprietor with rubber stump of contractor/ agency and mobile no. attached with technical bid.                    |  | To be filled and signed            |
| 15  | The technical bid page no. 1 to 18 with demand draft/FDR/BG/Banker Cheque/On line payment/Pay Order of EMD should be attached.   |  | To be filled and signed            |
| 16  | Financial bid page no. 19-20 should be filled separately as per page no.19-21  |  | To be filled and signed            |

Signature of contractor with rubber stamp and mobile no.

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Financial/ price bid (to be kept in separate envelop no.-2)

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY  
BUILDING DEPARTMENT – DELHI CENTRE  
FILE NO. NIFT-HO/Building/1046/2019  
(Page No 19-20)**

(FINANCIAL BID)

**TENDER FOR REPAIR OF DIFFERENT TYPE OF FURNITURE, MAKING OF NEW AND  
POLISHING WORK OVER THE FURNITURE**

| S.No. | Description of work   | Unit | Qty. | Rate | Amount |
|-------|---|------|------|------|--------|
| 1     | Providing & Fixing wooden almiraah made from 19 mm commercial block board including 6 mm thick commercial Ply on back side , finished with 1 mm thick Laminate on inside & outside with required shelves including handles/locks/catcher & hingies etc. Size of Almirah -6' x 3'                              | nos. | 1    |      |        |
| 2     | Applying laquer polish with cleaning ( with thinner ) of old wooden items with filling of sealer and applying 2 or more coats of polish , finshed with final finishing with laquer polish . Complete in all respect . Items - 7 seater sofa , Dining table , 6 nos. dining chair , centre table               | job  | 1    |      |        |
| 3     | Providing & fabricating wooden temple made from 19 mm thick commercial block board including 6 mm thick commercial Ply on back side , finished with 1 mm thick Laminate on inside & outside with required hardware Size of Temple -3' x 2' 6"x 3' ( L x W x H )   | nos. | 1    |      |        |
| 4     | Applying laquer polish with cleaning ( With thinner )of old wooden items with filling of sealer and applying 2 or more coats of polish , finshed with final finisg with laquer polish . Complete in all respect . Items - Small Wooden boxes ,Handicraft wooden murals , Wooden wall hanging decrative items. | job  | 1    |      |        |
|       | <b>Total</b>  |      |      |      |        |
|       | <b>Rebate if any</b>  |      |      |      |        |
|       | <b>Sub total</b>  |      |      |      |        |
|       | <b>GST @ 18%</b>  |      |      |      |        |
|       | <b>Grant total(with GST)</b>  |      |      |      |        |

Signature of contractor with rubber stamp and mobile no.

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**Total amount in words with GST Rs. :** \_\_\_\_\_

\_\_\_\_\_

**EE(HO)**

**(Signature of contractor with name of  
agency and mobile no.)**

Signature of contractor with rubber stamp and mobile no.

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