



राष्ट्रीय फैशन टेक्नालॉजी संस्थान

सांविधिक संस्थान निफ्ट अधिनियम 2006, द्वारा शासित और
वस्त्र मंत्रालय, भारत सरकार द्वारा स्थापित

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute under the NIFT Act, 2006 and
set up by the Ministry of Textiles, Government of India

No.: 1351(14)/NIFT/Pur-HO/Printing of NIFT Promotional Kits-2018/2017

Dated 14/11/2017

Sub: Limited Re- Tender Enquiry

Dear Sir,

National Institute of Fashion Technology (NIFT invites sealed limited re- tender under two Bid systems for printing of **5500** copies of **NIFT Promotional Kit – 2018 (01 Big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner alongwith A2 inch Colored Elastic Band)**. A Tender document alongwith specification is enclosed. The tender bids duly filled in all respect enclosing necessary documents may be addressed to The Purchase Officer, National Institute of Fashion Technology, Head Office, Hauz Khas, and New Delhi-16 so as to reach on or before **10.30 A.M.** on **28/11/2017** or the tender may be dropped in the tender Box available at 2nd Floor, B-Block, NIFT Hauz Khas, New Delhi. If last day happens to be holiday the next day will be the last date. The Technical bid will be opened on the same day at **11.00 A.M.** in presence of such of the tenderers who may wish to be present, either by themselves or through their authorized representatives.

The Technically qualified bidders will be intimated through phone/Email.

Earnest Money deposit of **Rs. 84,000/- (Rupees Eighty Four Thousand Only)** in the form of Demand Draft favoring NIFT payable at New Delhi.

Tender Cost deposit of **Rs. 100/- 18% GST (Rupees One Hundred + GST)** in the form of Demand Draft favoring NIFT payable at New Delhi.

Last date for receipt of Tender: up to **10.30 A.M** on **28/11/2017 (Tuesday)**

Date of opening of Technical Bid: at **11.00 A.M.** on **28/11/2017 (Tuesday)**

Date and time of opening of Financial Bid shall be intimated through phone/email to bidders whose offers have technically qualified.


AD/Purchase Officer
Head Office
Ph: 011-26542071

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)

डिजाइन मैनेजमेंट और टेक्नालॉजी का सर्वश्रेष्ठ संस्थान
An Institute of Design, Management and Technology
(An ISO 9001: 2008 certified Institute)

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NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

1351(14)/NIFT/Pur-HO/Printing of NIFT Promotional Kits-2018/2017

RE-TENDER DOCUMENT

FOR

THE PRINTING/SUPPLY OF NIFT

PROMOTIONAL KITS (01BIG DIARY, 02

SMALL DIARIES, 01 DESKTOP CALENDAR & 01

PLANNER ALONGWITH A2 INCH COLORED

ELASTIC BAND) FOR THE YEAR 2018

NIFT, HEAD OFFICE,
HAUZ KHAS, NEW DELHI

Time Schedule for Tender Process:

Date of Publication of Tender notification on official website/e-Portal	14 th November, 2017 (Tuesday)
Sale/download of Re-Tender Document Commence from	14 th November, 2017 (Tuesday)
Last Date of Sale/download of Tender Document	28 th November, 2017 upto 10.30 A.M (Tuesday)
Last Date for Receipt of Duly Filled in Tenders	28 th November, 2017 upto 10.30 A.M (Tuesday)
Date and Time of the Opening Technical Bids	28 th November, 2017 upto 11.00 A.M (Tuesday)
Date and Time of the opening Financial Bids	will be notified to the technically qualified Tenderes

Note: This tender document contains 17 pages (Total no. of pages including Annexures) and Tenderers are requested to sign on all the pages.

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)

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(Full Signature & Stamp of the Tenderer)

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Sub: Notice Inviting for Re-Tender Enquiry for Printing of 5500 Copies of NIFT Promotional Kits (01 Big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner alongwith A2 inch Colored Elastic Band) for the year - 2018

1. The National Institute of Fashion Technology intends to invite sealed quotations for printing of **NIFT Promotional Kit – 2018 (01 Big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner alongwith A2 inch Colored Elastic Band)** as per specifications enclosed from the printers based on Delhi/NCR. You are requested to quote against the above enquiry with your most competitive rates.

NIFT Promotional Kit – 2018 (01 Big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner alongwith A2 inch Colored Elastic Band) **5500 Copies**

The enquiry forwarded herewith should be submitted in sealed envelopes super scribed "Bid for printing of **NIFT Promotional Kit – 2018 (01 Big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner alongwith A2 inch Colored Elastic Band)** (Technical Bid and Financial Bid should be submitted separately) Technical Bid (Annexure – I) with tender cost of Rs. 100/- + 18% GST and EMD cost of Rs. 84,000/- (both are in form of DD) alongwith all documents in Ist Envelope super scribing "Technical Bid" and "Financial Bid" (Annexure II) in IInd Envelope super scribing "Financial Bid". Both the envelopes must be put in IIIrd envelope and sealed with firm seal and addressed to the Purchase Officer, National Institute of Fashion Technology, Head Office, Hauz Khas, New Delhi – 110016 or to be deposited in the Tender Box available at 2nd Floor, B-Block, NIFT Campus, Hauz Khas, New Delhi, Head Office on or before 10:30 A.M. on 28/11/2017. The Tender Documents received by Post/Courier and by other means will not be entertained. Last Date /Time of submission of Tender is 28/11/2017 up to 10:30 A.M.

2. SELECTION CRITERIA OF PRINTER:-

The selection of Printer will be based as per following terms & Conditions:

Technical Bid: The financial bid will be opened only of those bidders who will qualify technical bid.

Financial; Bid:

- Part A :- Price for NIFT Promotional Kits for the year-2018 (01 big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner)"
- Part B:- i) Postal Charges by Air (for sending NIFT Promotional Kits for the year-2018 (01 big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner)" to all NIFT Campuses),

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Or

B-ii) :- Postal Charges by Road/Railway (for sending NIFT Promotional Kits for the year-2018 (01 big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner) to all NIFT Campuses).

Final total price for a bidder will be decided on the basis on following formula: -

Total of part A+ 20% of Total postal charge for shipping by Air at B (i) + 80% of Total postal charge for shipping by Road/ Railway at B (ii)

This formula is only for deciding the lowest bidder. Actual shipment by Air/Road may vary depending upon exigencies at the time of dispatch, at the discretion of NIFT.

The Technical Bid of the tender will be opened on the same day i.e. 28/11/2017 at 11.00 A.M. in presence of such printers who may wish to be present, either by themselves or through their authorized representatives.

3. DOCUMENTS REQUIRED:

Tender shall be accompanied by the relevant documents with Technical Bid (**Annexure-'I'**) duly certified by authorized representative of the firm:-

- i) The Proof of Annual turnover upto Rs. 25 Lakhs per year for the last two years i.e. 2014-2015 & 2015-2016 in the form of the Audited Balance Sheet
- ii) A list of organizations where the supplier has currently provided/has printed/ supplied the items.
- iii) At least two printing job of Govt./PSU/Autonomous bodies.
- iv) The proof of printing press should be based/located in Delhi/NCR region with in-house facility including designing/dispatch etc. to execute the job as required.
- v) Copy of Registration Certificate in support of GST No/ TIN No & Validity etc.
- vi) 03 set of Sample Papers for inner & cover page duly signed & stamped may be enclosed as per specifications at Annexure 'III'. Brand of the paper may also be mention on the sample paper, if any.
- vii) Earnest Money Deposit of **Rs. 84,000/-** in the form of Demand Draft in favour of "NIFT" payable at New Delhi.

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)

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- viii) Tender cost of **Rs. 100/- + GST charges** in the form of Demand draft in favour of "NIFT" payable at New Delhi (Submit hard copy as per para no. 02 (i) and scanned copy online).
- ix) Those bidders exempted from EMD & tender cost, submit the certificate issued by the concerned department (NSIC) (Submitted scanned copy online).
- x) Declaration that the printer has not been debarred from participating in Tender anywhere in NIFT HO and Campuses. (Submitted scanned copy online).

4. TERMS & CONDITIONS:

1. The tenderer shall depute technically qualified executive to coordinate the job with NIFT team.
2. The tenderer should have licensed software for color correction/printing compatible with Adobe Suite (In Design/Illustrator).
3. The basic layout of the **NIFT Promotional Kits for the year-2018 (01 big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner, all the material of one set to be bound by A2 inch colored elastic band)** will be provided by NIFT separately. However the formatting of all pages will be carried out by the printer.
4. The final corrections in the layout of NIFT Promotional Kits - 2018 (if any) will be carried out by the printer.
5. The verification of date/day and holiday as per Govt. Gazette will be responsibility of the printer.
6. The tenderer will provide laser printouts of the first dummy + final dummy of the **NIFT Promotional Kits-2018**.
7. The final dummy in colour will be approved by NIFT team before printing at the printer premises.
8. Pre inspection of the quality of the printing material will be checked by the Indentor before delivery at NIFT to avoid future dispute regarding the quality.

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9. The tender shall supply all the copies of the above **NIFT Promotional Kits-2018** in proper packaging (water proof and fabric packing over carton) at all NIFT campuses including Head Office as per distribution list given by NIFT. Keeping in mind those copies of NIFT Promotional Kits-2018 would be sent through courier to other NIFT Campuses across India by printer.
10. The price quoted for printing of all the jobs should be mentioned per unit which shall be inclusive all taxes, Goods and Service Tax and excluding delivery/Postal charges (by Air & Road). **The rates quoted should be on the basis of free delivery at NIFT Head Office & NIFT New Delhi Campus as per annexure – 'IV' attached i.e. all NIFT Campuses across the country (by air or road & time bound).** Further the tenderer will provide GSTIN number with submission of technical bid and all applicable rules of Goods and Service , act will be binding on the tenderer. Tenderer will also provide the proof of payment of GST along with submission of his supply bill.
11. Tenderer shall provide a soft copy of **NIFT Promotional Kits-2018** pdf, format in CD/DVD/Pen Drive to NIFT after completion of the work.
12. **L1** will be decided on overall lowest for **NIFT Promotional Kits-2018** and Postal Charges (by Road & by Air).
13. No overwriting, correction, insertion shall be permitted in any part of the Tenderer.
14. **NIFT Head Office GSTIN - 07AAATN2067J1ZL.**
15. A Demand Draft of **Rs.84,000/- (Rupees Eighty Four Thousand only)** is required to be deposited as Earnest Money Deposit in favor of NIFT payable at New Delhi along with sealed envelope. In the absence of required EMD & tender cost, bid shall be deemed to be invalid & will be rejected by NIFT. Those bidders who are exempted from submission of EMD & tender cost, they have to submit scanned copy of requisite certificate issued by the concerned authority (NSIC). The EMD will be returned to the bidders except the successful bidder as soon as the tender for awarding the printing material is finalized. No interest shall accrued to this deposit which will be returned after completion of the work and after adjusting dues, if any.

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(Full Signature & Stamp of the Tenderer)

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16. If the bidder withdraws his bid during the period of bid validity, the EMD shall be forfeited. In case of successful bidder, if he fails to furnish the required Security Deposit within the specified time limit, the EMD will be forfeited and the firm will be black listed.
17. The date of the demand draft will be after the publication of this tender.
18. **Late tenders will not be considered at all.**
19. The L1 Printer shall deposit **6% of the total cost quoted** as Security Deposit to NIFT, within one week after receipt of supply/printing order. No interest shall be paid on security deposit which will be returned after successful printing/ supply and after adjusting dues, if any.
20. National Institute of Fashion Technology reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and he is not bound to accept the lowest bid since due weight age shall be given to several factors (as shall be decided by NIFT) besides the commercial bid.
21. In case L-1 is more than one, the decision of NIFT will be final.
22. Tenderer has to bid for **NIFT Promotional Kits-2018** and has to quote rate for shipment as specified. Non submission of bid for any of this item will result in disqualification.
23. Conditional Bids/Vague offers like "**Duties as applicable**" shall not be considered.
24. Dispatch of **NIFT Promotional Kits-2018** to all NIFT Campuses, addresses enclosed at **Annexure - IV** is required to be completed within **10 days from the date of handing over final proof.**
25. NIFT reserves the right to alter the quantity of **NIFT Promotional Kits-2018** to be printed.
26. **Penalty for Non-Compliance:-**
 - i) The first proof of the material should be submitted within **5 days** from the date of submission of relevant material, failing which **Rs.500/- per day will be charged.**

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- ii) All printed copies of the material is to be dispatched within **10 days** from the date of approval of final proof, failing which Rs.500/- per day subject to maximum of 20% of the bill will be charged.
 - iii) Inferior or defective printed matter shall under no circumstances be accepted by the NIFT.
 - iv) In case any error or defect is discovered after delivery of the printed matter which is ascribable to the printer, he shall be bound to rectify such error or defect at his own cost to the satisfaction, and within the time limit fixed by the NIFT for the purpose.
 - v) In case of the delivery of any defective printed material which, owing to urgency or any other reason, cannot be rejected wholly, the NIFT shall deduct such sums from the concerned printer's bills as may be considered proper. T
 - vi) he rejected printed material shall lie in the NIFT premises entirely at the printer's risk.
 - vii) The printer will be expected to remove it at the earliest. However, if such rejected material is not removed within 7 days of notice to the printer regarding rejection, the NIFT shall have the right to dispose of such material as it deems fit.
27. In case of genuine difficulties beyond the control of the printer, on request, he may be given extension of the time limit upto a maximum of 10 days in special case.
28. Tenders once submitted will not be allowed to be withdrawn, altered or cancelled in part or in whole.
29. The Security Deposit will be released on receipt of the bill completed with all delivery vouchers and delivery of printed materials with satisfaction if NIFT. No interest will be paid on the Security Deposit
30. If the job is not executed after accepting the same, earnest money will be forfeited in full and job will be got executed at firm's risk from some other firm. The firm is also liable to be black listed.
31. Execution of job should be of standard quality, neat and accurate according to the specifications, quality of paper where NIFT is satisfied. If the execution of the job is not upto the standard, suitable deductions will be made or the entire job will be rejected, as the case may be, at the cost of firm risk's.

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32. The printer shall print the **NIFT Promotional Kits-2018** on the paper specified. In case the printer uses the inferior quality of paper, NIFT will get it tested from the approved Govt. testing lab and a penalty on the total bill shall be imposed by the Competent Authority deemed fit on the firm and disqualification for future job with NIFT.

33. The successful Tenderer shall have to submit the self attested photocopy of the Invoice for purchase of paper and shall have to give in writing in the following Performa :-

“Certified that the paper procured from the M/s. -----is actually used in printing of **NIFT Promotional Kits-2018** at the time of submission of bills.

34. Conciliation/Arbitration

- i). If any dispute(s) or difference(s) of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by DG – NIFT.
- ii). In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by the sole Arbitrator to be appointed by DG – NIFT.
- iii). The Arbitration proceedings shall be in accordance with the provision of the Arbitration & Conciliation Act, 1996 & Laws of India as amended or enacted from time to time.
- iv). The venue of the Arbitration shall be based upon the NIFT Head Office. The language of arbitration proceedings shall be in English..
- v). The Arbitrator will give the speaking & reasoned award.
- vi). The cost incurred during arbitration, if any, shall be borne by the supplier.

35. Applicable Law & Jurisdiction:

All matters connected with this shall be governed by the Indian Law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction of Indian Court shall be based upon the NIFT Delhi.

36. NIFT reserves the right to annul the bidding process at any time period to award of contract including rejection of any or all bids after the same have been received, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder/s on the ground of NIFT action.

37. The agency should not sublet the work or any part of the work to any other agency without written consent of NIFT.

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38. In case of any deviation/fault in the quality as also printing mistake, NIFT shall have the right either to reject printed material or deduct part payment from the bill.

39. As per instructions of Central Vigilance Commission, no negotiation will be made. In this aspect. The bidder who will quote lowest rates in all the items will be treated as lowest one.

40. Decision of the DG-NIFT will be final and binding in case of work requirement and in all the matters relating to technical and commercial terms and specifications including right reserved to reject the tender

41. Validity:

- The first proof of the material should be submitted within **5 days** from the date of submission of relevant material and all printed copies of the material is to be dispatched within 15 days from the date of approval of final proof.
- Your rates should be valid for a period of 3 (Three) months from opening of Technical Bid, the repeat order can be placed if required.
- The Tender should be submitted and signed by a duly authorized person, giving full name of the firm with its current business address.
- The bidders should satisfy themselves before submission of the tender to NIFT that they meet the qualifying criteria and capability as laid down in the Tender document.

Any further clarifications can be sought from the office of Purchase Officer on Telephone No. 011-26542176/011-26542071, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi - 110016.

Yours faithfully

(Asha Rani)
AD/Purchase Officer
Head Office

Ph: 011-26542071/26542176

As above.

Signature of Tenderer :-----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No.:-----

I accept the above terms & conditions

(Full Signature & Stamp of the Tenderer)



Technical Bid for Printing/Supply of NIFT Promotional Kit-2018 (01 Big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner, all the material of one set to be bound by A2 inch colored elastic band)

To be sealed in Envelope super scribing "Technical Bid"

1. Name of the Agency :
2. Name of the authorized person
(Who signs on the tender document):
3. Address of the Agency :
4. Phone No :
5. email- address :
6. Mobile No. :
7. Fax :

Eligibility Criteria for Selection:-

Sl. No.	Documents to be submitted	Proof Required
1.	The Proof of Annual Turnover for upto Rs. 25 Lakhs per year atleast for last 2 years i.e. 2014-2015 & 2015-2016 in the form of Audited Balance Sheet.	To be Attached
2.	A List of organizations where the supplier has currently provided/has printed/supplied the items.	To be Attached
3.	At least two printing job of Govt./ PSU and Autonomous bodies.	To be Attached
4.	The proof of the printing press of the printer should be based on Delhi/NCR region with in-house facility including designing/dispatch etc. to execute the job as required.	To be Attached
5.	Copy of Registration Certificate in support of GST No./TIN No. & validity etc..	To be Attached
6.	03 sets of Sample Papers for inner & cover page duly signed & stamped may be enclosed as per specifications at Annexure 'III'. Brand of the paper may also be mention on the sample paper, if any.	To be Attached
7.	Earnest Money Deposit of Rs. 84,000/- in the form of Demand Draft in favour of NIFT payable at New Delhi.	EMD DD No.: Dated :.....
8.	Tender cost of Rs.100/- + GST charges in the form of Demand Draft in favour of NIFT payable at New Delhi.	Amount : Rs:..... EMD DD No.: Dated :.....
9.	Those bidders exempted from EMD & tender cost, submit the certificate issued by the concerned department (NSIC).	Amount : Rs:..... To be Attached
10.	Declaration that the printer has not been debarred from participating in Tender anywhere in NIFT HO and Campuses.	To be Attached

Signature of Tenderer :-----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No.:-----

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(Full Signature & Stamp of the Tenderer)



Financial Bid for Printing/Supply of NIFT Promotional Kit-2018 (01 Big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner, all the material of one set to be bound by A2 inch colored elastic band)

To be kept in sealed Envelope super scribing "Financial Bid"

NIFT Head Office GSTIN. - 07AAATN2067J1ZI

Sl. No.	Item	Specific ations	Qty	Unit Price in Rs.	GST in %	Price of +/- 4 Pages, if any	Total Price in Rs.
PART - A:	Part A:- Printing of NIFT Promotional Kits - 2018 (01 Big Diary, 02 Small Diaries, 01 Desktop Calendar & 01 Planner, all the material of one set to be bound by A2 inch colored elastic band)	As Annexure -III	5500 Copies				
PART - B:	Part B: i) Postal Charges by Air (for sending NIFT Promotional Kits-2018 to all NIFT Campuses), or ii) Postal Charges by Road/Railway (for sending NIFT Promotional Kits- 2018 to all NIFT Campuses).						
	Total Amount in Rs. (A + B(i))						
	Total Amount in Rs. (A+ B(ii))						
Grand Total (A + B (i) and + B(ii)) : (The total must be mentioned in words also. Any mistake, overwriting etc in mentioning the price will result into cancellation of bid.)							
<p>Final total price for a bidder will be decided on the basis on following formula :- Total of part A+ 20% of Total postal charge for shipping by Air At B (i) + 80% of Total postal charge for shipping by Road/ Railway at B (ii) This formula is only for deciding the lowest bidder. Actual shipment by Air/Road may vary depending upon exigencies at the time of dispatch, at the discretion of NIFT.</p>							

Signature of Tenderer :-----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No.:-----

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14/11/17

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(Full Signature & Stamp of the Tenderer)

NIFT PROMOTIONAL KIT 2018

SET OF 3 DIARIES WITH DESKTOP CALENDAR+ PLANNER

1. Specifications for NIFT Diary 1(Big)

Quantity : To be specified by the Purchase Department

Size :

Inner pages : 5.7/8" X 8.1/4"
Outer size : 5.3/4" X 8.1/4"

Paper : Inside pages : 200 Nos
: 100 gsm Super Fine Imported Paper (ivory & colored)
: Inserts of colored paper 100 gsm

Similar to any of the following:

(i) Galgo : Classic Ivory
(ii) Cordenon : Prestige White Impressive Ivory -Natural
(iii) Conqueror : Conqueror Wave High White

Cover (Front and Back) : Craft board, 1mm (similar to Eska board)

Printing

: Inside Pages (four color printing)
: Cover (four color printing with laser etching, UV and Foiling)
: Hard Bound with Section Hand Sewing

Binding

1. Specifications for NIFT Diary 2 (Small 2)

Quantity

: To be specified by the Purchase Department

Size :

Inner pages : 5.3/4" X 4"
Outer size : 5.3/4" X 4"

Paper : Inside pages : 100 Nos
: 100 gsm Super Fine Imported Paper (Ivory & Colored)
: Inserts of Colored paper
Cover (Front and Back) : Craft board, 1mm (similar to Esca board)

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Similar to any of the following:

- (i) Galgo : Classic Ivory
- (ii) Cordenon : Prestige White Impressive Ivory -Natural
- (iii) Conqueror : Conqueror Wove High White

Printing

- : Inside Pages (four color printing)
- : Cover (four color printing with laser etching, UV and Foiling)
- : Hard Bound with Section Hand Sewing

Binding

2. Specification of Calendar

Quantity

: Same as No of Diary / Calendar

Size :

Monthly pages
Box Stand

: 5. 1/4 " X 7. 3/4 " (250gsm, 6 Pieces)
: 5. 3/4 " X 8. 1/4 " (Ready Size)

Calendar case
Case / box thickness
Window frame size
Board thickness

: 5.3/4 " X 8.1/4 "
: 1/2 " inches
: 5.1/2 " X 8" (for inserting monthly pages)
: 2 mm (similar to Eska board)

Printing

- : Monthly pages - 06 (four color printing with UV & Foiling)
- : Stand- four colour printing with laser etching/UV/Foiling
- : Machine folded.

Paper

Similar to any of the following:

- (i) Galgo : Classic Ivory
- (ii) Cordenon : Prestige White Impressive Ivory -Natural
- (iii) Conqueror : Conqueror Wove High White

3. Specification of Planner

Quantity
Size
Paper

: Same as No of Diary / Calendar
: 11.1/2 " X 16.1/2 " (open) 5.3/4 " X 8.1/4 " (finish)
: One Sheet (Both side printing)
: 150 gsm Super Fine Imported Paper

Similar to any of the following:

- (i) Galgo : Classic Ivory
- (ii) Cordenon : Prestige White Impressive Ivory -Natural
- (iii) Conqueror : Conqueror Wove High White

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Printing

Folding

: Four color printing with aqueous varnish with
UV & Foiling
: Machine Folding

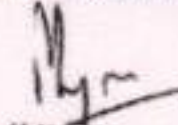
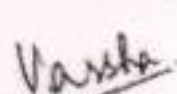
All the material of one set to be bound by A2 inch colored lasting band

Also quote additional quantity rates as below

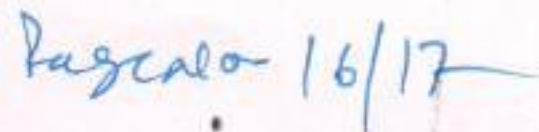
1. Additional order with minimum quantity during printing of first lot.
2. Additional order with minimum quantity after completion of first lot.

Terms and Conditions

1. The printer should have software for color correction / printing compatible with Adobe Suite (In Design / Illustrator)
2. The printer will depute technically qualified executive to coordinate the job with NIFT team.
3. NIFT would provide the soft copy of complete text and pictures in the layout to the printer.
4. The design and layout of the Diary, Calendar and Planner 2018 will be provided by NIFT. However the final artwork of the complete Diary, Calendar and Planner will be prepared by the printer in consultation with the NIFT team.
5. The final corrections in the layout of Diary, calendar and Planner 2018 (if any) will be carried out by the printer.
6. The verification of date/day and holidays as per Govt Gazette will be the responsibility of the printer.
7. The printer will provide colour laser printouts of the first dummy + final dummy.
8. The final colour dummy will be approved by NIFT team before printing.
9. The printer will supply all the copies of the Diary, Calendar and Planner in proper packaging (water proof and fabric packing over carton) at Purchase Department, NIFT (New Delhi). Keeping in mind those copies of Diary, calendar and Planner would be sent through courier to other NIFT Campuses across India directly by printer.
10. The printer will provide a soft copy of the complete Diary, calendar and Planner 2018 to NIFT and a final pdf before it goes in print.
11. Please attach paper samples with technical/manufacturing/paper details along with the quotation.


 (UI-CCC)
 
 (Head-CCC)





Annexure - IV

Sr. no.	Address	Sr. No.	Address
1	To, The Director NIFT Campus, Hauz Khas Near Galmohar Park, New Delhi-110016	9	To The Director National Institute of Fashion Technology NIFT Block, Madhya Pradesh Bhoj (Open) University Campus, Kolar Road, Bhopal - 462042 (MP)
2	To The Director National Institute of Fashion Technology, NIFT Campus, Rajiv Gandhi Salai, Taramani, Chennai - 600 113	10	To The Director National Institute of Fashion Technology Dharmasala, Mangattuparamba Kannur - 670562
3	To The Director National Institute of Fashion Technology NIFT Campus, GH - O Road, Behind Info City, Gandhi Nagar - 382 007	11	To The Director National Institute of Fashion Technology NIFT Campus, 2 nd Floor, Udyog Bhawan, East Gandhi Maidan, Patna - 4
4	To The Director National Institute of Fashion Technology NIFT Campus, Opp. Hi-Tech City, Cyberabad Madhapur, Hyderabad - 500 081	12	To The Director National Institute of Fashion Technology NIFT Campus, North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences (Old NEIGRIHMS Campus) Block 'C' Pasteur Hills, Lawmali, Shillong - 7930001, Meghalaya Tel:- (0364) 2590253, 2590240, 2590256 Fax:- (0364) 2590253
5	To The Director National Institute of Fashion Technology NIFT Campus, LA Block, Near 16 No. Water Tank, Sector-III, Salt Lake City, Kolkata - 700098	13	To The Director National Institute of Fashion Technology NIFT Campus, Old Govt. Polytechnic Residential Campus Chheeb, Kangra-176001 Himachal Pradesh
6	To Director National Institute of Fashion Technology NIFT Campus, Plot No. 15, Sector - 4 Kharghar, Navi Mumbai - 410,210	14	To, The Director, NIFT Jodhpur NIFT Campus Karwar Jodhpur- 342037 (Rajasthan)
7	To The Director National Institute of Fashion Technology NIFT Campus, Vidya Mandir ITI Premises, Doorbhash Nagar, Raebareli - 229010	15	To, Director NIFT Bhubneshwar NIFT Campus Institute of Technology (CIT) Campus, Plot No. 136& 137 Ramachandrapur, Jatni Khurda, Bhubaneswar Orissa- 752050
8	To The Director National Institute of Fashion Technology NIFT Campus, CA Site No. 21, 27 th Main Road, Sector-I, HSR Layout, Bangaluru - 560 034	16	To, Director NIFT Srinagar J & K SIDC electronics Complex Rangreth, Srinagar Jammu & Kashmir - 191132

Asha
9/12/17

Pugesh - 9/12/17