



NIFT/HO/Estt.II/APARs/Digitization/2019 (Part-I)

30<sup>th</sup> May, 2024

OFFICE MEMORANDUM

**Subject : Extension of Submission of online Annual Performance Assessment Report (APAR) in r/o Academic Post on CMS Portal for the year : 01<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022 & Partial year : 01<sup>st</sup> July 2022 to 05<sup>th</sup> December 2022.**

As a one-time measure, following time lines are extended for submission of online APARs on CMS: -

S.No.	Time Schedule for	Academic Staff (Faculty Members) (01 <sup>st</sup> July 2021 to 30 <sup>th</sup> June 2022)	Academic Staff (Faculty Members) (01 <sup>st</sup> July 2022 to 05 <sup>th</sup> December 2022)
01.	Appraisal by accepting authority, wherever provided	30 <sup>th</sup> June, 2024	30 <sup>th</sup> June, 2024

2. All Accepting Authorities are requested to kindly check the CMS portal and complete requisite actions pertaining to endorsement of APAR at their end before due date.

कर्नल विक्रान्त लखनपाल / Colonel Vikrant Lakhnupal  
पंजीयक / Registrar

To

All Campus Directors / Head ERP

Copy to :

1. Dean (A)
2. Director HO / Director (IT)
3. DD (Estt) / AD (Estt)
4. PS to DG, NIFT