

परिपत्र

विषय: सतर्कता जागरूकता सप्ताह, 2024 -के संबंध में

केंद्रीय सतर्कता आयोग ने निर्णय लिया है कि इस वर्ष सतर्कता जागरूकता सप्ताह 28 अक्टूबर, 2024 से शुरू होकर 03 नवंबर, 2024 तक चलेगा। इस वर्ष के सतर्कता जागरूकता सप्ताह का विषय " सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि " होगा।

2. केंद्रीय सतर्कता आयोग ने इच्छा व्यक्त की है कि सभी संगठन 16 अगस्त, 2024 (शुक्रवार) से 15 नवंबर, 2024 (शुक्रवार) तक निवारक सतर्कता पर तीन महीने का अभियान चला सकते हैं, जिसमें निम्नलिखित क्षेत्रों पर ध्यान केंद्रित किया जाएगा:

- क) क्षमता निर्माण कार्यक्रम,
- ख) प्रणालीगत सुधार उपायों की पहचान और कार्यान्वयन
- ग) परिपत्रों/दिशानिर्देशों/मैनुअल का अद्यतनीकरण
- घ) 30.06.2024 से पहले प्राप्त शिकायतों का निपटान
- च) गतिशील डिजिटल उपस्थिति

3. केंद्रीय सतर्कता आयोग के परिपत्र संख्या 08/08/24 (सं. 024/VGL/081/36147) दिनांक 01 अगस्त, 2024 की एक प्रति उपरोक्त संबंध में जारी किए गए संलग्नक के साथ अवलोकन और मार्गदर्शन के लिए संलग्न है।

4. सभी परिसर निदेशकों से अनुरोध है कि वे सभी कर्मचारियों और अधिकारियों के लिए निकटवर्ती केंद्रीय सरकारी प्रशिक्षण संस्थान/अकादमिक संस्थानों के सहयोग से प्रशासनिक और क्रय मामलों पर 1 सप्ताह का प्रशिक्षण कार्यक्रम आयोजित करें।

5. जैसा कि आप जानते हैं कि उपरोक्त फोकस क्षेत्रों पर एक रिपोर्ट केंद्रीय सतर्कता आयोग को भेजने की आवश्यकता है अतः यह अनुरोध किया जाता है कि आयोग के परिपत्र दिनांक 01 अगस्त, 2024 के साथ संलग्न प्रारूप अनुलग्नक "ए" में उपरोक्त फोकस क्षेत्रों पर रिपोर्ट MSWord प्रारूप में दिनांक 22 नवंबर, 2024 तक इस कार्यालय को अवश्य भेजे।

इसे महानिदेशक, निफ्ट के अनुमोदन से जारी किया जाता है।

दीपिका

(दीपिका लोहिया अरन)
मुख्य सतर्कता अधिकारी

संलग्नक: ऊपरोक्त अनुसार।

प्रति:

- i. सभी निफ्ट परिसरों के परिसर निदेशक
- ii. निदेशक (मुख्यालय)-निफ्ट मुख्यालय
- iii. रजिस्ट्रार, निफ्ट मुख्यालय
- iv. सभी निफ्ट परिसरों के डीवीओ
- v. निदेशक आईटी, निफ्ट एचओ - इस परिपत्र को निफ्ट की वेबसाइट पर अपलोड करने के अनुरोध के साथ

No. 01/236/2024-Vig./ 528
National Institute of Fashion Technology
Vigilance Department
Hauz Khas, New Delhi-110016

Date: 12th August, 2024

CIRCULAR

Subject: Observance of Vigilance Awareness Week, 2024 - reg

The Central Vigilance Commission has decided that this year's Vigilance Awareness Week will be starting from 28th October, 2024 to 3rd November, 2024. The theme of this year's Vigilance Awareness Week 2024 will be "सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि/ Culture of Integrity for Nation's Prosperity".

2. The Central Vigilance Commission has desired that all organizations may undertake a **three-month campaign from 16th August, 2024 (Friday) to 15th November, 2024 (Friday)** on Preventive Vigilance with focus on following areas:

- a) Capacity Building programs,
- b) Identification and implementation of Systemic Improvement measures
- c) Up-dation of Circulars/Guidelines/Manuals
- d) Disposal of complaints received before 30.06.2024
- e) Dynamic Digital Presence


3. A copy of the CVC's Circular No. 08/08/24 (No. 024/VGL/081/36147) dated 1st August, 2024 along with its enclosure issued in the above connection is enclosed for perusal and guidance.

4. All Campus Directors are requested to arrange 1 week training programmes on administrative and purchase matters, in collaboration with nearby Central Government Training Institute/Academics for all staff and officers.

5. As you are aware that a report on the above focus areas is required to be sent to CVC in the format attached as **Annexure "A"** of the Commission's circular dated 1st August, 2024, therefore, it is requested to send a report on above mentioned focus areas to this office positively by 22nd November, 2024 in MSWord format.

This issues with the approval of Director-General, NIFT.

(Hindi version will follow)


(Deepika Lohia Aran)
Chief Vigilance Officer

Encl.: As above.

Copy to:

- i. Campus Directors of all NIFT Campuses
- ii. Director (Head Office)-NIFT HO
- iii. Registrar, NIFT HO
- iv. DVOs of all NIFT Campuses
- v. Director IT, NIFT HO – With the request to upload this circular on the NIFT Website

Telegraphic Address :
"SATARKTA: New Delhi

E-Mail Address
cenvigil@nic.in

Website
www.cvc.nic.in

EPABX
24600200

फैक्स / Fax : 24651186



केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-110023

सं./No.....024/VGL/081/36147

दिनांक / Dated.....01.08.2024.....

Circular No. 08/08/24

Sub: Observance of Vigilance Awareness Week, 2024

The Central Vigilance Commission adopts several strategies for effective implementation of its mandate to fight corruption. Observance of 'Vigilance Awareness Week' remains one of the primary tools of preventive vigilance with the focus on building awareness and re-affirming the commitment of everyone to uphold integrity in public governance. The Central Vigilance Commission observes Vigilance Awareness Week every year in the week in which the birthday of Sardar Vallabhbhai Patel falls. This year, the Commission has decided that Vigilance Awareness Week 2024 would be observed from **28th October 2024 to 3rd November 2024** on the following theme:

“सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि”

“Culture of Integrity for Nation's Prosperity”

2. As a prelude to Vigilance Awareness Week 2024, the Commission has desired that all organizations may undertake a **three-month campaign from 16th August 2024 (Friday) to 15th November 2024 (Friday)** on Preventive Vigilance with focus on following areas:

- Capacity Building programs
- Identification and implementation of Systemic Improvement measures
- Up-dation of Circulars / Guidelines / Manuals
- Disposal of complaints received before 30.06.24
- Dynamic Digital Presence

Daniel

3. All Ministries / Departments / Organizations may ensure active participation by all concerned to bring about noteworthy results during the Campaign. Action taken report regarding the five Preventive Vigilance measures that are to be taken up as focus areas during this three-month campaign period should be sent by all CVOs to the Central Vigilance Commission as per the format enclosed at Annexure 'A' by 30th November 2024.

4. This information is also available on the Commission's website at <https://www.cvc.gov.in>.


(P Daniel)
Secretary

Encl: As stated

To,

- i) The Cabinet Secretary of India
- ii) The Secretaries of all Ministries/ Departments of Government of India
- iii) The Chief Secretaries of all Union Territories
- iv) Director, CBI
- v) Director of Enforcement
- vi) Chief Executives of all CPSEs/ Public Sector Banks/ Public Sector Insurance Companies/ Financial Institutions/ Autonomous Organizations/ Societies.
- vii) All Chief Vigilance Officers in Ministries/ Departments/ CPSEs/ Public Sector Banks/ Public Sector Insurance Companies/ Financial Institutions/ Autonomous Organizations/ Societies.

ANNEXURE A

Description of Preventive Vigilance activities to be undertaken during the campaign period (16th August to 15th November 2024) as a precursor to Vigilance Awareness Week 2024

1. CAPACITY BUILDING PROGRAMS

(a) Initiative

A robust training system for employees is important for any organization to succeed in its objective and functioning. The Commission intends to focus on capacity building of employees who have been newly recruited in the last few years on key aspects of Preventive Vigilance. All Ministries / Departments / Organizations may conduct structured training programme for fresh inductees. Refresher training programme may also be conducted for those who have completed ten or more years of service. A list of topics to be included under these training is as below:

- i) Ethics and governance
- ii) Conduct Rules
- iii) Systems and Procedures of the organization
- iv) Cyber hygiene and Security
- v) Procurement

(b) Reporting format

Name of the Organization:

No. of officials who have received training during the campaign period on the above topics may be provided in the following format:

CAPACITY BUILDING PROGRAMS			
Period	Training name	No. of Employees Trained	Brief Description
	Fresh Inductees/ Refresher Course		

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

2. IDENTIFICATION AND IMPLEMENTATION OF SYSTEMIC IMPROVEMENT MEASURES

(a) Initiative

Preventive Vigilance initiatives are key in taking a proactive approach against the menace of corruption. Towards this goal, the following action plan may be taken up:

- i. All Ministries / Departments may analyze the vigilance cases of the last 05 years to identify the common areas where corruption occurs and initiate / implement systemic improvements to tackle the same,
- ii. The Commission has already advised systemic improvement measures in various cases. The organizations may carry out a special drive to implement these measures.

(b) Reporting format

Name of the Organization:

i) Number of vigilance cases of the past 05 years taken up for analysis. Key areas vulnerable to corruption detected based on analysis and Systemic improvements identified and implemented /under implementation. Brief details may be given.

ii) Brief details of Systemic Improvements suggested by the Commission (pending as on 16th August 2024) and implemented during the campaign period in the following format:

Period	System Improvements implemented during the campaign period	System Improvements suggested during last 5 years but pending for implementation
16th August to 15th November, 2024		

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

3. UPDATION OF CIRCULARS / GUIDELINES / MANUALS:

(a) Initiative

In continuation to earlier instructions, all organizations should work towards identifying circulars / guidelines / manuals which are required to be updated and take necessary steps to ensure up-dation of the same and posting of same on respective websites.

(b) Reporting format

Name of the Organization:

- i. Whether guidelines / circulars and manual were updated during the campaign period?
- ii. Brief details may be given.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

4. DISPOSAL OF COMPLAINTS RECEIVED BEFORE 30.06.24

(a) Initiative

It is necessary to ensure that complaints are not kept pending and that they reach the logical conclusion within the prescribed time. All organizations may ensure that all complaints received on or before 30.06.24 may be disposed of.

(b) Reporting format

Name of the Organization:

SL. No.	Particulars	Number	Remarks, if any
1.	Complaints received on or before 30.06.24 pending as on 16.08.2024		
2.	Complaints received on or before 30.06.24 disposed during campaign period		
3.	Complaints received on or before 30.06.24 pending as on 15.11. 2024		

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

5. DYNAMIC DIGITAL PRESENCE

(a) Initiative

Citizens / stakeholders visit the website seeking details / information and therefore all organizations should be prompt in regular up-dation of their website for greater transparency and better service delivery. The organizations should follow extant Government guidelines on development and maintenance of websites (like GIGW 3.0 / RBI's Master Circular on Customer Service in Banks / Security audit). In this regard, the following action plan is to be taken up during the campaign period:

i) During the campaign period, all organizations must make efforts to ensure that their websites are updated and contain all proper and relevant information.

ii) During the campaign period, all organizations to identify such areas / activities which can be brought on their existing website and necessary action taken for the same.

iii) A proper system to be developed by assigning responsibilities to all designated administrators for regularly visiting the website and providing inputs to the webmaster with due approval for modification / deletion / up-dation.

iv) A system of submission of periodic compliance certificate with respect to website up-dation to specified authority / NIC may be introduced by the department,

b) Reporting format

Name of the Organization:

Regular maintenance and up-dation of website -Whether being done or not?

System introduced for up-dation and review of website.

Whether additional areas / activities / services brought online and if yes, details thereof.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO